

2010

University of Michigan
School of Social Work
Technical Assistance Center

PATHWAYS TO ALTERNATIVE EDUCATION



A Guide to Post-Secondary Educational Opportunities
in the Detroit, Wayne County Area

STATEMENT OF PURPOSE

The purpose of this guide is to provide residents in Detroit with information and the tools to pursue various pathways to a career. In this document you will find resources on apprenticeships; business entrepreneurship opportunities; trade & vocational schools; community colleges; four-year universities; and additional career assistance resources. Each pathway provides skill building, training, and educational tools to prepare youth and adults for their desired career. It is important that this guide be used to explore and understand the value of each pathway, whether it is to receive on-the-job training and/or classroom training, as well as to understand the different educational experience each offers.

The authors developed this guide in response to a need that was identified in the Cody/Rouge Neighborhood. In 2009, the University of Michigan School of Social Work Technical Assistance Center conducted a workshop on the rising fields of employment and pathways to pursuing a career, at the Education Leadership Conference (E3), where residents and stakeholders from Cody/Rouge participated and provided feedback. Not only was it important that education and training be identified in Cody/Rouge and the Detroit area, but also that youth and adults have access to these resources was also important.

By creating this guide, we hope that individuals, organizations, local businesses, and educators can: 1) be aware of the diverse educational opportunities in Detroit, Wayne County; 2) raise awareness about the available resources; and 3) maximize the capacity of the various educational opportunities by encouraging youth and adults to pursue higher education. It is important that this guide is available and accessible in hard and electronic formats - we encourage users to update and edit as needed. We also encourage you to use this as not only a guide to various educational resources, but as a way to start thinking about education as a pathway to career and economic prosperity for individuals, neighborhoods and communities in Detroit.

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Registered Apprenticeships

What is a Registered Apprenticeship?

The Registered Apprenticeship program is operated by the United States Department of Labor. A registered apprenticeship grants participants on-the-job learning in traditional industries such as construction and manufacturing, as well as new emerging industries such as health care, information technology, energy, telecommunications and more. Registered Apprenticeship connects job seekers looking to learn new skills with employers looking for qualified workers.

Benefits of a Registered Apprenticeship

From day one, apprentices receive a paycheck that is guaranteed to increase as their training progresses. Apprentices also complete a combination of industry-specific classroom education and hands-on career training leading to nationally recognized certifications.

With Registered Apprenticeship you would receive:

- **A paycheck:** From day one, you will earn a paycheck guaranteed to increase over time as you learn new skills.
- **Hands-on career training:** As an apprentice, you will receive practical on-the-job training in a wide selection of programs, such as health care, construction, information technology and geospatial careers.
- **An education:** You'll receive hands-on training and have the potential to earn college credit, even an associate or bachelor's degree, in many cases paid for by your employer.
- **A career:** Once you complete your apprenticeship, you will be on your way to a successful long-term career with a competitive salary, and little or no educational debt.
- **National industry certification:** When you graduate from a career training program, you'll be certified and can take your certification anywhere in the U.S.
- **Recognizable partners:** Many of the nation's most recognizable companies, such as CVS/pharmacy and UPS, have Registered Apprenticeship programs.

Types of Jobs Available through Registered Apprenticeship

Registered Apprenticeship program sponsors (employers, employer associations and labor management organizations) vary from small, privately owned businesses to national employer and industry associations. Today, there are nearly 29,000 sponsors representing more than 250,000 employers, including UPS, the United States Military Apprenticeship Program, Werner Enterprises, CVS/pharmacy and many others.

Registered Apprenticeship Jobs in Wayne County

In Wayne County, the Registered Apprenticeship program has 423 sponsors representing 90 occupations. These occupations include, but are not limited to:

- Automobile Mechanic
- Automotive Design
- Boiler Maker
- Brick Layer
- Cabinet Maker
- Carpenter
- Chef
- Electrician
- Electronics Technician
- Instrument Maker
- Millwright
- Model Maker
- Nursing Assistant
- Office Manager
- Painter
- Pipe Fitter
- Plumber
- Pharmacy Technician
- Quality Control Technician
- Telecommunications Technician
- Security Guard
- Tool and Die Maker

For a full listing of Registered Apprentice occupations in Wayne County, please visit <http://oa.doleta.gov/bat.cfm> or call the regional office listed below under the Contact Information.

Eligibility for Becoming a Registered Apprentice

Registered apprenticeship program sponsors identify the minimum qualifications to apply into their apprenticeship program. The eligible starting age can be no less than 16 years of age; however, individuals must usually be 18 to be an apprentice in hazardous occupations. Program sponsors may also identify additional minimum qualifications and credentials to apply, e.g., education, ability to physically perform the essential functions of the occupation, proof of age. All applicants are required to meet the minimum qualifications. Based on the selection method utilized by the sponsor, additional qualification standards, such as fair aptitude tests and interviews, school grades, and previous work experience may be identified.

Average Income for Registered Apprenticeships

Apprentices earn competitive wages, a paycheck from day one and incremental raises as skill levels increase. In fiscal year 2008, the average hourly wage for a journey person who completed an apprenticeship was \$23.94, which translates to \$49,795 annually.

How Long is the Registered Apprenticeship Program?

The length of an apprenticeship program depends on the complexity of the occupation and the type of program. **Apprenticeship programs range from 1 year to 6 years**, but the majority are 4 years in length. During the program, the apprentice receives both structured, on-the-job learning and related classroom instruction. For each year of the apprenticeship, the apprentice will receive normally 2,000 hours of on-the-job training and a recommended minimum of 144 hours of related classroom instruction.

How to Get Started: Contact Information

To get started, or to learn more about the program, please contact:

Michigan Office of Registered Apprenticeship

Glenn Bivins, State Director

315 W. Allegan – Room 209

Lansing, Michigan 48933

Phone: (517) 377-1746

E-Mail: bivins.glenn@dol.gov

Or for more information, please visit the Office of Apprenticeship website at:

http://www.doleta.gov/oa/eta_default.cfm

What is a Trade/Vocational School?

Trade schools are a type of higher learning school that focuses on job skill training, rather than academics in the liberal arts. Most trade schools focus on a particular set of skills that are taught to students looking to enter a certain career field. These are important schools that help to train workers to perform the tasks needed to work in certain fields, and they usually do it in a shorter period of time than traditional universities.

Benefits of Attending a Trade School

Vocational education and training plays a vital role in skills development and career progression, benefiting both individuals and organizations. Companies enjoy a motivated and effective workforce, and individuals acquire skills that will make them more employable and adaptable as change occurs. Trade and Vocational schools tend to include:

- Hands-on Training
- Small Class Sizes
- Tuition Planning
- Career Services
- Convenient Class Schedules
- Convenient Locations
- Quality Instructors
- Program Specific Curricula
- Fast Track Diploma Programs

For those who are looking to get into the work force right away, trade schools are a great choice:

- They are quick and help you learn skills that can be used for higher paying jobs
- Classes are typically available in the morning, afternoon and evening, depending on student enrollment. This class schedule offers students flexibility to pursue part-time employment opportunities.
- Most technical schools offer a variety of Associates degrees
- Some, however, also offer Bachelor's and even Master's degrees

Many trade school programs are equivalent to college programs, and most of them last for a minimum of two years, but sometimes much longer. In a well run trade school, students will learn the basics of their trade and be able to practice it. In addition, most trade school educations offer financial planning advice along with courses in business ethics and workshops to familiarize students with the legal issues surrounding their chosen trade. After graduating, a student will be certified, and eligible to take any state administered tests which may pertain to his or her trade. Job placement services are often an important part of the offerings of a trade school.

Sources: City & Guilds Centre for Skills Development (2010). Retrieved from <http://www.skillsdevelopment.org.uk/default.aspx?page=360>
ITT Technical. (2010). Retrieved from <http://itt-tech.edu/> and Dorsey Schools. (2010). <http://www.dorsey.edu/>

Types of Jobs

Health Care

- Dentistry
- Holistic Health
- Massage Therapy
- Medical Administration
- Medical and Dental Support/Assistance
- Medical Specialty
- Nutrition
- Optometry
- Pharmacy

Food

- Culinary Arts
- Restaurant Management

Crafts

- Musical Instrument Maker/Repairer
- Watch making/Repair

Creative

- Architecture Design
- Fashion
- Floral Design
- Graphic/Computer Design
- Interior Design
- Commercial Art
- Cosmetology

Other

- Aviation
- Computer Maintenance/Repair
- Construction
- Criminal Justice
- Electronics
- Gemology
- Mortician
- Office Jobs
- Travel and Tourism
- Trucking

Finding the Right Training

Some vocations are licensed by states and may require an examination, a fee, and a review of the applicant's record. Note that in the case of state-regulated occupations, a degree and a license to practice are not the same thing. In order to qualify for a license and to be hired in the occupation of your choice, you should seek a school that is accredited and that will offer adequate preparation for the qualifications that apply. It is very important to know the qualifications, including training, for the job you seek.

Licensing is not national but is determined by each state. It is also essential to know the requirements for the state(s) in which you wish to practice. License requirements may include a fee and an examination, as well as training by a legitimate (and accredited) institution. For more information, check the consumer protection advocate Council of Licensure, Enforcement and Regulation (CLEAR) web site which gives access to regulatory boards, professional associations, and state offices of professional regulation. Also the State of Minnesota runs a website called CareerInfo.Net to help you find accurate information about licensed careers in your state.

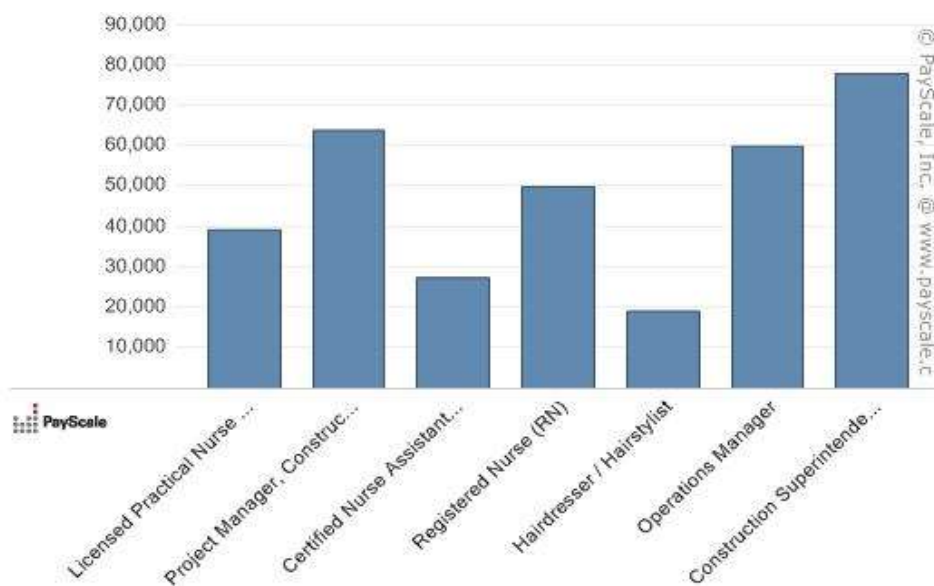
Eligibility: Certifications and Requirements

Schools in Michigan that teach a trade, occupation or vocation, usually to individuals beyond the high school level, are required to be licensed by State law. There are currently over 420 schools licensed in the State of Michigan. In addition, 21 out-of-state schools have been authorized to recruit Michigan students.

Each trade school has different requirements, but generally the following criteria will be taken in to consideration: Have a high school diploma, G.E.D., or equivalent; Pass an admissions test or have scored, within the immediate preceding five years on the ACT; or the SAT or have earned either 36 quarter credit hours (or 24 semester or trimester credit hours) with an overall cumulative grade point average of 2.0 on a 4.0 grading scale from an accredited educational institution.

Average Income for Trade School Graduates

Trade school graduates can earn competitive wages as time in the field and skill levels increase. In fiscal year 2008, the average annual salary for those who completed a trade school was \$50,000, which varies in each field.



Country: United States | Currency: USD | Updated: 2 Apr 2010 | Individuals Reporting: 143

[6M Builder Trade School, LLC](#)
17940 Farmington Road
Livonia, MI 48152
Wayne County 734-548-0574
www.6mbuildertradeschool.com
office@6Mbuildertradeschool.com

[A Change for Life, LLC](#)
5555 Conner Avenue Suite 2095
Detroit, MI
Wayne County 313-283-7111
achangeforlife@yahoo.com

[Academy of Animal Arts, The](#)
5730 North Telegraph Road
Tel-Ford Plaza
Dearborn Heights, MI
Wayne County 313-565-7387
beeceeinc@sbcglobal.net

[Advanced Career Institute, LLC](#)
27400 Northline
Romulus, MI 48174
Wayne County 734-955-9535
www.aci-edu.com
tworthington@aci-edu.com

[Advanced Career Training - Southgate](#)
15100 Northline Road
Southgate, MI 48195
Wayne County 734-241-4141
cheradrew@sbcglobal.net

[Alpha Technical Institute](#)
6050 Greenfield Road Suite 201
Dearborn, MI 48126
Wayne County 248 569-9855
www.dtipc.com
career@dtipc.com

[American Medical Careers - Detroit](#)
11406 Morang Drive
Detroit, MI 48202
Wayne County 810-239-9201
www.americanmedicalcareers.com
detroit@americanmedicalcareers.com

[American Real Estate and Appraising Institute, Inc.](#)
51049 North View
Plymouth, MI
Wayne County 734-207-5301
<http://areai.com>
asominc@comcast.net

[American Society of Employers Educational Foundation](#)
23815 Northwestern Highway
Southfield, MI 48075

Wayne County 248-353-4500
www.aseonline.org

[Athena Career Academy of Michigan](#)
3625 Metro Mall
Wayne, MI 48184
Wayne County 734-790-0501
athenaprofessionalcareers@yahoo.com

[A-TIPS](#)
35612 West Michigan Avenue
Wayne, MI 48184
Wayne County 734.403.3190
www.a-tipsonline.com

[Axis Music Institute](#)
42114 Ford Road
Canton, MI 48187
Wayne County 734-844-0100
hwww.axismusic.com
info@axismusic.com

[B. T. Training Center](#)
26100 Annapolis Street
Inkster, MI 48141
Wayne County 313.274.7080
bttraining@yahoo.com

[Barnabas Health Care School of Professional Studies](#)
24865 Five Mile Road Suite 1
Redford, MI 48239
Wayne County 313.550.3615
barnabashealthcare@yahoo.com

[Bibleway Bible Institute & Seminary](#)
14101 East Warren Avenue
Detroit, MI 48202
Wayne County 313-823-0200

[Career Companions, Inc.](#)
13759 Dix-Toledo
Southgate, MI 48195
Wayne County 313-583-0462
www.careercompanionsinc.com
kshefke@careercompanionsinc.com

[Career Essentials Learning Center](#)
9349 Telegraph Road
Redford, MI 48239
Wayne County 313-533-5900
www.celc-school.com

[Casinos Wild, Inc.](#)
20318 Van Born Road
Dearborn Heights, MI 48125-3053
Wayne County 313-274-2850
www.casinoswild.com
wildcasino@aol.com

[Cason Institute, Inc. \(Pending Approval\)](#)
7445 Allen Road Suite 110
Allen Park, MI 48101
Wayne County 313-382-3360
www.casoninstitute.com

[CBT Development Corporation](#)
14468 Huff Court
Livonia, MI 48154
Wayne County 734-637-2591
www.contractorlicenseexam.com
derek@cbtdevelopment.com

[Computer Career Builders](#)
13112 West Warren Avenue Suites 4 & 6
Dearborn, MI 48126
Wayne County 313.445-1700
www.ComputerCareerBuilders.com
CCBStaff@computercareerbuilders.com

[Computer Data - Southfield](#)
29299 Franklin Road
Southfield, MI 48034
Wayne County 248-544-9900
www.computerdata.com
lmarr@computerdata.com

[Computer Networking Center, Inc.](#)
38701 Seven Mile Road Suite 285
Livonia, MI
Wayne County 734-462-2090
www.computernetworkingcenter.com

[CPR Angels](#)
Rapid Response
25925 Glendale
Redford, MI 48239
Wayne County 586.872.1482
www.Cprangels.com
chermedic@hotmail.com

[Denture Technology Institute, Inc.](#)
28200 West 7 Mile Road Suite 126
Livonia, MI 48152
Wayne County 248.777.3136
denturetechnologyinstitute.org
denturetechnology@yahoo.com

[Detroit Bible Institute](#)
13660 Stansbury
Detroit, MI 48227
Wayne County 313-836-7324
www.evangelministries.org
cthorton@evangelministries.org

[Detroit Business Institute - Downriver](#)
19100 Fort Street
Riverview, MI 48192
Wayne County 734-479-0660

www.dbidownriver.com
info@dbidownriver.com

[Detroit Institute of Ophthalmology](#)
 15415 East Jefferson Avenue
 Grosse Pointe Park, MI 48230
 Wayne County 313-824-4710
www.eyeson.org
jdara@dioeyes.org

[Detroit Manufacturing Training Center](#)
 1110 Rosedale Court
 Detroit, MI 48211
 Wayne County 313.867.1666
www.dmtcenter.org
Gstevenson@BingGroup.com

[Detroit Training Institute of Technology](#)
 14701 Harper Avenue
 Detroit, MI 48224
 Wayne County 313-527-9740
DTITschool@yahoo.com

[Dorsey School of Business, Inc. - Southgate](#)
 15755 Northline Road
 Southgate, MI 48195
 Wayne County 734-285-5400
www.dorsey.edu
gszyd@dorsey.edu

[Dorsey School of Business, Inc. - Wayne](#)
 35005 Michigan Avenue
 Wayne, MI 48184
 Wayne County 734-595-1540
dorsey.edu
jchapman@dorsey.edu

[EMG Learning Centers](#)
 4321 Oakman
 Detroit, MI 48204
 Wayne County 248-755-2345
jgraves@emgtraining.com

[Everest Institute - Dearborn](#)
 23400 Michigan Avenue Suite 200
 Dearborn, MI 48124
 Wayne County 313-562-4228
www.everest.edu/campus/dearborn/
jbelliot@cci.edu

[Everest Institute - Detroit](#)
 300 River Place Drive Suite 1000
 Detroit, MI 48207
 Wayne County 313.567.5350
www.everest-institute.com
jegelski@cci.edu

[Focus: HOPE Information Technologies Center](#)
 1400 Oakman Boulevard
 Detroit, MI 48238
 Wayne County 313-494-4888
www.focushope.edu

[Focus: Hope Machinist Training Institute](#)
 1200 Oakman Boulevard
 Detroit, MI 48238
 Wayne County 313-494-4200
www.focushope.edu/
mti@focushope.edu

[GB Sales & Service, Inc.](#)
 39550 Schoolcraft Road
 Plymouth, MI 48170
 Wayne County 734-455-5150
www.gbsaleservice.com
rrunyan@gbsaleservice.com

[Genanscot Services](#)
 17800 East Warren
 Detroit, MI 48224
 Wayne County 313.647.9860
genanscot@sbcglobal.net

[Glass Academy L.L.C.](#)
 25331 Trowbridge
 Dearborn, MI 48124
 Wayne County 313.561-4527
www.glassacademy.com
info@glassacademy.com

[Goodwill Occupational Academy](#)
 3111 Grand River Avenue
 Detroit, MI 49505
 Wayne County 313-964-3900
www.goodwilldetroit.org
info@goodwilldetroit.org

[Greater Horizon Training Institute](#)
 7310 Woodward 4th Floor
 Detroit, MI 48202
 Wayne County 313-871-2600
www.greaterhorizontraining.com
info@greaterhorizontraining.com

[Green Global Training Centers, LLC \(Pending Approval\)](#)
 Woodbridge Community Youth Center
 1200 West Canfield
 Detroit, MI 48201
 Wayne County 313-862-2690
www.Greenglobaltraining.com

[Guidance Center Workforce Training Services](#)
 15601 Northline
 Southgate, MI 48195
 Wayne County 734.785.7766
www.guidance-center.org
bpriskorn@guidance-center.org

[Health Care Solutions and Career Group](#)
 15800 West McNichols Road Suite 234-D
 Detroit, MI 48235
 Wayne County 313-270-4550
healthcaresolutionsandcareergroup.com
juliea120@hotmail.com

[Heritage Center for Religious Studies](#)
 11630 Steel
 Detroit, MI 48227
 Wayne County 313-491-7893
www.heritagecenter.ws

[HT Heating & Cooling Technical Training Center](#)
 1201 East Grand Boulevard
 Detroit, MI 48211
 Wayne County 313.247.7794
htepaproctor@yahoo.com

[Institute for Health Professions](#)
 19855 W. Outer Drive Suite L1-E
 Dearborn, MI 48124
 Wayne County 313.277.6900
ihptraining@yahoo.com

[Institute for Innovative Industries](#)
 4750 Woodward
 Detroit, MI 48201
 Wayne County 313.833.3935
www.dwej.org
administrator@dwej.org

[Institute of Natural Health Sciences](#)
 20793 Farmington Road Suite 7
 Farmington Hills, MI 48336
 Wayne County 248-473-8522
naturalhealthsciences.org
instituteofmich@aol.com

[International Bartending School](#)
 27568 Schoolcraft Road
 Livonia, MI 48150
 Wayne County 734-513-4433
www.pbsa.com/Schools/Detroit/bartending_school_detroit.html
mixdrink48@aol.com

[John Casablancas Modeling & Career Center - Canton](#)

45185 Joy Road Suite 101
Canton , MI 48187
Wayne County 734-455-0700
www.johncasablancasmodeling.com
info@johncasablancasmodeling.com

[John Gaskin Productions, LLC](#)

3318 Greenfield Road #141
Dearborn , MI 48120-1212
Wayne County 734.721.1100
www.talkfilm.biz/Catalog.htm
johngaskin@rogers.com

[Kaplan Career Institute](#)

3031 West Grand Boulevard Suite 236
Detroit , MI 48202
Wayne County (313) 456-8100
www.kaplaninstitute.com

[Kaplan Career Institute - Dearborn](#)

18440 Ford Road
Detroit , MI 48228
Wayne County 313.425.1300
<http://www.kaplancareerinstitute.com>

[Kawasaki Robotics North American Training Center](#)

28140 Lakeview Drive
Wixom , MI 48393
Wayne County 248-446-4100
www.kawasakirobotics.com
kri-training@kri-us.com

[Krainz Woods Academy of Medical Laboratory Technology](#)

4327 East Seven Mile Road
Detroit , MI 48234
Wayne County 313-366-5204

[Lawton Career Institute - Warren](#)

13877 East Eight Mile Road
Warren , MI 48089
Wayne County 586.777.7344
www.lawtoncareer.com
awalker@charteracademies.com

[Lifton Institute for Media Skills](#)

16630 Southfield Road
Allen Park , MI 48101
Wayne County 313-406-7722
liftoninstitute@gmail.com

[Michigan Academy of Emergency Services](#)

17612 Commerce Road Suite 100
New Boston , MI 48164
Wayne County 734-753-9991

<http://maeseducation.com>
Michiganacademy@Netscape.net

[Michigan Business & Technical Institute](#)

15800 West McNichols Suite 108B
Detroit , MI 48235
Wayne County 313.279.2672
www.mibustech.com

[Michigan Institute of Aviation and Technology - Belleville](#)

47884 D Street Willow Run Airport
Belleville , MI 48111-1181
Wayne County 734-483-3758
www.miat.edu
kburchett@miat.edu

[Michigan Institute of Aviation and Technology - New Boston](#)

17757 Woodland Drive
New Boston , MI 48164
Wayne County 734.753.9101
www.miat.edu

[Michigan Institute of Dental Assisting, Inc.](#)

12008 Joseph Campau
Hamtramck , MI 48212
Wayne County 313-893-6615
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drhasso@thegreatsmiles.com

[Michigan Institute of Real Estate, Inc.](#)

17177 North Laurel Park Drive Suite 101
Livonia , MI 48152
Wayne County 248-559-7555
www.michiganeducation.org
realestate@michiganeducation.org

[Michigan Manufacturing Technology Center](#)

47911 Halyard Drive
Plymouth , MI 48170
Wayne County 734-451-4200
www.mmtc.org
inquiry@mmtc.org

[Midwest Careers Institute](#)

65 Cadillac Square Suite 3500
Detroit , MI 48226
Wayne County 313-961-1955
dshod@aol.com

[Mihtar Institute of Technology](#)

19307 West Warren
Detroit , MI 48228
Wayne County 313-743-2300
www.mihtar.com
maryamm347@yahoo.com or
mi.technology@yahoo.com

[New Center Training Center](#)

15004 Third Ave.
Highland Park , MI 48203
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bbeard@iwerk.com

[New Horizons Computer Learning Centers of Michigan - Detroit](#)

2051 Rosa Parks Boulevard Suite 1B
Detroit , MI 48216
Wayne County 313-964-9504
<http://www.nhgreatlakes.com>
heather.broos@nhgreatlakes.com

[New Horizons Computer Learning Centers of Michigan - Livonia](#)

14115 Farmington Road
Livonia , MI 48154-
Wayne County 734-525-1501
<http://www.nhgreatlakes.com>
heather.broos@nhgreatlakes.com

[NexCare Health Care Training Institute - Detroit](#)

22355 W. 8 Mile Rd
Detroit , MI 48219
Wayne County 810-534-0150
www.nexcarehealth.com
fflowers@nexcarehealth.com

[NexCare Health Care Training Institute - Westland](#)

28349 Joy Road
Westland , MI 48185
Wayne County 734-521-1106
<http://www.nexcarehealth.com>
fflowers@nexcarehealth.com

[Oakland Builders & Education Seminars](#)

45023 Rector Drive
Canton , MI 48188
Wayne County 734-405-0888
www.buildersinstitute.com
info@buildersinstitute.com

[Operation ABLE of Michigan \(Detroit Training Center\)](#)

4750 Woodward
Detroit , MI 48201
Wayne County 313-832-0922
www.operationable.org
mcdougall@operationable.org

[Payne-Pulliam Career Center](#)

2345 Cass Avenue
Detroit , MI 48201-3305
Wayne County 313-963-4710
<http://paynepulliamschool.org>

[Personal Touch Healthcare Training & Educational Program](#)

17515 W. Nine Mile Road Suite 525
Southfield , MI 48075
Wayne County 313-729-0705
rmpersonaltouch@yahoo.com

[Phlebotomy Career Training](#)

28050 Ford Road Suite C
Garden City , MI 48137
Wayne County 734.762.3220

[Phlebotomy Education, Inc.](#)

2333 Biddle Street
Wyandotte , MI 48192
Wayne County 313-382-3857
www.phleboedu.com
phleboedu@msn.com

[Precise Health Care Training Institute](#)

11000 West McNichols Suite 224
Detroit , MI 48221
Wayne County 313.342.8780
phcti@hotmail.com

[Premier Phlebotomy Institute P.C.](#)

2062 Ford Avenue
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[Ross Medical Education Center - Canton](#)

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pmitchell@rosslearning.com

[Ross Medical Education Center - Redford](#)

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Redford , MI 48239
Wayne County 313-794-6448
www.rossmedicaleducation.com
rossmed123@juno.com

[Sanford-Brown Institute](#)

5900 Mercury Drive
Dearborn , MI 48126
Wayne County TBA
rshapiro@careered.com

[Sattva Yoga Center, LLC](#)

22213 Michigan Avenue
Dearborn , MI 48124
Wayne County 313-274-3995
www.sattva-yoga-center.com
info@sattva-yoga-center.com

[Sensible Business Career and Training Institute](#)

36660 Cherry Hill
Westland , MI 48185
Wayne County 734-620-9461
<http://sbctinstitute.org>
info@sbctinstitute.org

[SER Business and Technical Institute](#)

9301 Michigan Avenue
Detroit , MI 48210
Wayne County 313-846-2240
www.sermetro.org

[Stautzenberger Institute](#)

16630 Southfield Road
Allen Park , MI 48101
Wayne County 734-779-0730, 121
www.sitoday.com
director@sitoday.com

[Tata Technologies, Inc.](#)

41370 Bridge Street
Novi , MI 48375
Wayne County 248-426-1482
www.incat.com
training@incat.com

[Taylor Institute of Technology](#)

8690 Grinnell
Detroit , MI 48213
Wayne County 313.822.6300
taylorstechofdetroit@yahoo.com

[The Institute of Cognitive Behavioral Sciences](#)

38201 Westvale
Romulus , MI 48174
Wayne County 734-941-5949
DirectorCBS@aol.com

[The International Union of Operating Engineers Local 324 Stationary Engineers Education & Apprenticeship Fund](#)

24270 West Seven Mile Road
Detroit , MI 48219-1664
Wayne County 313-532-5345
www.iuoelocal547.com
rbellant@iuoelocal547.com

[Tri-Counties Multi Trade Centers - \(License Pending at 2200 Ewald Circle effective 9/8/08 - License and change of location request pending for 1745 W. Hancock, Detroit, MI\)](#)

2200 Ewald Circle
Detroit , MI 48238
Wayne County 313/867-9330

fbranham@tcmtc.com

[Trinity School of Therapeutic Massage, LLC](#)

32732 Northwestern Highway - Pending Approval
Farmington Hills , MI 48334
Wayne County 586-619-9358
www.massagetherapyschoolllc.com
deanna@massagetherapyschoolllc.com

[Unity Urban Ministerial School](#)

5555 Conner Street Suite 1241
Detroit , MI 48213
Wayne County 313-922-0999
www.unityuums.org
cpa731@mindspring.com

[Wholistic Training Institute](#)

20954 Grand River Avenue
Detroit , MI 48219-
Wayne County 313-255-6155
jesserbrown@sbcglobal.net

What is a Community College?

Community colleges were developed, and still exist, for two major purposes. The first is to serve as a bridge from high school to college by providing courses for transfer toward a Bachelor of Arts (B.A.) or Bachelor of Science degree (B.S.). Four out of 10 college-bound high-school graduates start their college education this way. The second function of community colleges is to prepare students for the job market by offering entry-level career training, as well as courses for adult students who want to upgrade their skills for workforce re-entry or advancement.

Each community college is a distinct educational institution, loosely linked to other community colleges by the shared goals of access and service. Open admissions and the tradition of charging low tuition are among the practices they have in common. But each community college has its own mission.

Benefits of Attending Community College

- 1. Reduced tuition and room and board costs.** The vast majority of colleges and universities charge tens of thousands of dollars per semester. When you extrapolate those costs over four years, they can add up to well over \$100,000. When you enroll in a stellar community college program, on the other hand, you can accomplish very similar academic successes at a fraction of the cost.
- 2. Ability to transfer credits.** The vast majority of colleges and universities accept transfer credits from community colleges. Thus, you can take your preparatory core classes at community college and then transfer to a college or university for extended, more precise coursework. As a precursor to your college and university education, community college can save you money and provide a transitional pathway to independent living.
- 3. Programs to develop vocational skills.** If you want to specialize in a field but don't want to "waste" several years of your life pursuing a liberal arts education, you can use community college to sharpen your trade skills. Moreover, with sponsored industry outreach programs, you can get paired up with industry pros right after graduation.
- 4. Convenience and size.** Community colleges are often situated in the hearts of towns or cities. You can usually take public transportation to and from your classes (thus saving on car and gas costs). Plus, you can likely easily live at home and save money on room and board. Moreover, community college classes connect you with the local urban environment and provide opportunities for outreach programs. Finally, with reduced class sizes and limited enrollment, you get lots of one-on-one attention from professors and instructors.
- 5. A schedule which integrates with your life.** If you're busy attending to family needs or working a day job to make ends meet, you likely can't afford to devote the time and energy necessary to complete a four year college and university program. Community colleges offer unique opportunities for working students and new parents to enjoy the benefits of education at a pace that makes sense. Moreover, you can work with your community instructors to make up missed coursework online.

Certification, Degrees, & Other Opportunities

If you are thinking of seeking employment after finishing up at community college, there are several possible routes to take. However, if you want to take courses in a specialized area of study but don't want to spend the time necessary to earn an associate's degree, many community colleges have certificate options that provide intensive training in a specialized field like computer-assisted drafting, food service technology, or paralegal studies. These certificates usually take six months to a year to complete.

Associate's Degrees

Associate's degrees generally take two years to complete. Some associate's degree (an Associate of Arts or Science (A.A. or A.S.) or an Associate in Applied Science (A.A.S.)) programs are designed to prepare students for careers requiring a 2-year degree is appropriate, like those in law enforcement or nursing. Other programs prepare students for immediate entry into the workforce, such as those awarding degrees in the fields of accounting, hospitality or the electrical trades. Associate's degrees are also appropriate for students who wish to transfer to a 4-year college after graduation. These students are usually able to complete many of their general education requirements at a Community College before spending two or three years earning a bachelor's degree. An A.A.S. usually requires specialized courses in fields such as construction technology, computer repair, or electronics, as well as several general education courses in subjects like English and math.

Diplomas and Certification

Community Colleges offer non-degree programs that award diplomas and certificates, as well. These can last from a few weeks to several months. They are intended for students who want to learn a particular skill without pursuing educational requirements for a degree. Many Community Colleges let students use credits earned through these programs to earn an associate's degree.

A certificate—or a diploma as it is sometimes called—is the shortest course of study. It is also the least expensive type of academic credential. Certificates consist of courses that help you develop career competency in a single subject. A certificate typically consists of from three to twelve courses, all commonly completed within a year or a year-and-a-half of study.

Eligibility & Requirements

Entrance requirements can vary

Generally, community colleges are open enrollment, which means that any high school graduate is eligible to attend. But some programs are selective with limited enrollment. They usually have a separate application and specific admission requirements such as SAT® or ACT scores. Selective programs are primarily found in these fields:

- Nursing
- Allied health
- Law enforcement
- Engineering technology
- Computer technology

Students might have to take a placement test

Even programs that are open enrollment do not automatically register students for college-level classes. In order to determine if remedial coursework is necessary, **most community colleges require placement tests**, such as:

- The College Board's ACCUPLACER[®]
- ACT's COMPASS
- State-specific tests like Florida's College-Level Academic Skills Test (CLAST)
- The college's own tests

The SAT or ACT may also be used for placement purposes. At some community colleges, students who achieve certain SAT or ACT scores may be exempt from taking placement tests in reading, writing, or math.

If transfer to a four-year college is the goal, course selection is crucial

According to the Community College Survey of Student Engagement (CCSSE), **nearly two-thirds of all students entering a community college plan to transfer to a four-year institution** (see this and other survey data at the CCSSE site). One of their biggest worries: will the **courses** they take at the community college transfer to the four-year college they plan to attend?

Most community colleges offer a transfer program designed to steer students toward an associate degree acceptable for transfer to a college or university with junior status.

But successful transfer ultimately depends on whether the courses taken meet the requirements of the particular major and the particular four-year college the student selects.

It's crucial that students understand at the outset why some community college courses transfer and others do not. Tell your graduating seniors to meet with their adviser at the community college before they register for their first-semester courses.

How long will it take to complete a degree or special program?

Depending on the program you are interested, attending community college can vary from a couple months to 2 years – all varying on your ability to attend and complete classes. Generally, an Associate's Degree takes up to 2 years while special certificates and diplomas can take anywhere from 6 weeks to a year. It is important to check with school advisors to make sure that you are registered and complete the required amount of courses required for your program.

How Can I Prepare?

If you are still in high school, take challenging classes in English, mathematics, science, history, geography, a foreign language, government, civics, economics, the arts, and advanced technologies.

- Schedule a meeting with a counselor at your college of interest early in the year to discuss your plans.
- Complete all necessary financial aid forms, especially the *Free Application for Federal Student Aid* (FAFSA). Apply online at www.fafsa.ed.gov
- Write colleges to request information and applications for admission. Ask about financial aid, admissions requirements, and deadlines.
- If possible, visit the colleges that most interest you.
- Register for and take the SAT I, ACT Assessment, or any other exams required for admission to the colleges to which you are applying. If you have difficulty paying the registration fee, see your guidance counselor about getting a fee waiver.
- Prepare your application carefully. Follow the instructions, and **PAY CLOSE ATTENTION TO DEADLINES!** Be sure to ask your counselor and teachers at least two weeks before your application deadlines to submit the necessary documents to colleges (your transcript, letters of recommendation, etc.)

How to Get Started: Contact Information

| | |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| HENRY FORD COMMUNITY COLLEGE | 5101 Evergreen Road Dearborn, MI 48128-1495 (313) 845-9600 www.hfcc.edu |
| OAKLAND COMMUNITY COLLEGE | 2480 Opdyke Road Bloomfield Hills, MI 48304 (248) 341-2000 www.oaklandcc.edu/ |
| MACOMB COMMUNITY COLLEGE | 14500 East 12 Mile Road Warren, MI 48088-3896 (586) 445 – 7999 www.macomb.edu Warren, MI |
| WAYNE COUNTY COMMUNITY COLLEGE | 1001 West Fort Street Detroit, MI (313) 496-2634 www.wcccd.edu Detroit, MI |
| SCHOOLCRAFT COLLEGE | <u>18600 Haggerty Road</u> <u>Livonia, MI 48152</u> (734) 462-4400 www.schoolcraft.cc.mi.us/ |

FOUR YEAR UNIVERSITIES

What is the difference between a community college and university?

The difference between a college and a university is that generally a college offers a set of degrees in one specific area whereas a university has a collection of colleges.

For instance when someone goes to a university he/she will graduate from one of their colleges such as Business College or Engineering College. While there is no set standard, a University is usually considered a school that offers both undergraduate and graduate studies, and it may be made up of several Colleges (Business, History, Language Arts, Social Sciences). One of the major differences between a College and a University is that a University usually has graduate degrees (master's and doctoral) and research programs. Universities typically have larger student bodies than do Colleges and are generally well-known within and across states. They may also have more undergraduate courses.

Read more: [Difference Between Colleges and Universities | Difference Between](http://www.differencebetween.net/miscellaneous/difference-between-colleges-and-universities/#ixzz0kdQRffJw)
<http://www.differencebetween.net/miscellaneous/difference-between-colleges-and-universities/#ixzz0kdQRffJw>

Benefits of attending a university

- *More Job Opportunities:* The world is changing rapidly. More and more jobs require education beyond high school. College graduates have more jobs to choose from than those who don't pursue education beyond high school.
- *Earn More Money:* A person who goes to college usually earns more than a person who doesn't. This information is based on the U.S. Census Bureau's 2007 median earnings for full-time workers at least 25 years old. Annual earnings, based on degree, are: high school diploma, \$32,500; associate's degree, \$42,000; bachelor's degree, \$53,000; master's degree, \$63,000; and professional degrees, \$100,000+.
- *Specific Skill Building:* For example, reading, writing papers and producing projects are all necessary skills in workplaces today. By specializing in a specific course of study, you'll get to learn career-specific skills that will give you the qualifications to get a good job when you graduate. Most of your coursework will give you the specialized skills that will impress employers.
- *Shows Dedication:* A bachelor's degree demonstrates that you can complete a major task. Proof of this alone is incredibly valuable in the workforce. Whether it is in technology, education or business, you should strongly consider the benefits of a bachelor's degree for your career.

Certification and Degrees

Undergraduate level

A bachelor's degree is a four-year degree. It typically takes four years of full-time study to earn a bachelor's degree. In these four years, you will complete 120 semester credits or about 40 college courses. If your college uses a quarter system rather than a semester system, you'll need to complete a

University of Michigan School of Social Work Technical Assistance Center Fall 2010

Source: Difference Between. (2010). Retrieved from <http://www.differencebetween.net/miscellaneous/difference-between-colleges-and-universities/#ixzz0kdQRffJw>

Bachelor Degree College. (2010). Retrieved from <http://www.bachelordegreecollege.com/>
 College Board. (2010). Retrieved from <http://www.collegeboard.com/student/plan/starting-points/156.html>

minimum of 180 quarter credits to earn an accredited bachelor's degree.

In most cases, more than half of a bachelor's degree consists of general education or liberal arts courses in areas such as English, critical thinking, psychology, history and mathematics.

Typically only 30 to 36 credits—10 to 12 courses—will be in your major area of study. Regionally accredited liberal arts colleges award most of the bachelor's degrees in the United States. In most cases, you cannot attend a professional graduate school in law, medicine, or teacher education unless you hold a bachelor's degree.

Graduate Level

Graduate certificates usually cost more than undergraduate certificates. There is no real reason for this other than the tradition that professors who teach at the graduate level may themselves be better educated and command higher salaries to develop and teach courses.

To qualify for a graduate level certificate you usually must already hold a terminal undergraduate degree (a bachelor's degree). Some advanced or graduate level certificates will accept students who do not hold bachelor's degrees. Check the "admissions" section of each college.

A master's degree is the first level of graduate study. To apply for a master's degree you usually must already hold an undergraduate degree (a bachelor's degree). A master's degree typically requires a year and one-half to two years of full-time study.

To earn a master's degree you usually need to complete from 36 to 54 semester credits of study (or 60 to 90 quarter-credits). This equals 12 to 18 college courses. Most master's degrees are awarded by public or state universities.

A doctorate degree is the highest level of academic degree. Everyone is familiar with the medical doctor, who holds an M.D. (Medical Doctorate). But you can earn a doctorate in almost any subject area. For example, most states require licensed psychologists to hold a doctorate degree in psychology.

Typically a doctorate degree takes four years to complete, post-bachelor's degree. If you already hold a master's degree, you may be able to complete a doctorate in the same subject area with only three years of additional full-time study.

Four-year doctorates will require about 90 to 120 semester credits or 30 to 40 college courses. The length and credits of doctorate programs can vary. Some doctorate programs require a research thesis to be completed. A growing number of online doctorates are designed as "practitioner's degrees." A research thesis may be optional. Instead, you may be required to complete a capstone paper and/or a supervised placement working in your career area.

Eligibility Requirements

University admission requirements are as follows, but are not limited to:

- A completed application form
- Short answers and essay
- Official high school and/or college transcripts*
- Test scores sent directly from the testing agency (SAT or ACT w/writing)*
- Counselor recommendation (freshman only)
- Academic teacher recommendation (freshman only)
- Application fee
- TOEFL, MELAB, IELTS test results (non-native speakers of English only)
- Supplementary forms (if applicable)

*Transfer students must send official transcripts from high school and any official SAT or ACT test scores taken.

Consideration to all universities are made on a space available basis and some schools fill early, so it is encouraged that students apply well in advance of appropriate deadlines.

How long will it take to complete a degree?

To complete a bachelors degree, it generally takes 4-5 years depending on your status as a full or part-time student. If you are pursuing a graduate level degree or certificate, programs range from 6-months to 7 years.

How can I prepare?

- Give yourself time to research schools – narrow down your search to 5 at the most
- Check specific admission requirements - especially in the areas of science and math.
- Make sure you have taken the required courses
- Take the ACT, SAT, and/or TOFL early - some universities have certain score requirements
- Check application deadlines - the college of your choice may have an early application deadline. Some of the more selective colleges want you to apply as early as your junior year. Others prefer that you apply during the first month or two of your senior year.
- Research scholarships and make sure to keep track of the deadlines
- Many colleges have summer programs—such as dual-credit programs, summer camps, enrichment programs, and exploratory programs—specifically for juniors who are trying to prepare by making college, major, and career choices. Quite possibly, your participation in one of these programs at a college you are considering may be a foot in the door for early admission to that college and may even mean some guaranteed financial aid for you.
- Begin visiting those campuses, learning more about the programs they have to offer, getting to know some of the admissions and financial aid personnel there, and talking with some of the students who go there.

FOUR YEAR COLLEGES AND UNIVERSITIES

How to Get Started: Contact Information

| | |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------|
| EASTERN MICHIGAN UNIVERSITY | 1-800-GO-TO-EMU (734) 487-3060 www.emich.edu Ypsilanti, MI |
| MICHIGAN STATE UNIVERSITY | (517) 355-8332 www.msu.edu East Lansing, MI |
| UNIVERSITY OF MICHIGAN - ANN ARBOR | (734)764-7433 www.umich.edu Ann Arbor, MI |
| UNIVERSITY OF MICHIGAN – DEARBORN | (313)593-5100 www.umd.umich.edu Dearborn, MI |
| WAYNE STATE UNIVERSITY | (313) 577-3577 http://wayne.edu Detroit, MI |
| WESTERN MICHIGAN UNIVERSITY | (269) 387-2000 www.wmich.edu Kalamazoo, MI |

BUSINESS ENTREPRENEURSHIP PROGRAMS

Free Entrepreneurship Programs

Free entrepreneurship training programs are available to those that want to start or further develop their own business in the City of Detroit. Free entrepreneurship training and programs are offered through Bizdom U, FastTrac, and Osborn Entrepreneurship and Microenterprise Program.

What is the Bizdom U Entrepreneurship Program?

Located in the TechTown area of Detroit, Bizdom U is a free program that assists entrepreneurs in launching businesses. Bizdom U takes driven, talented entrepreneurs with business ideas and provide the guidance, feedback, training and support necessary to put these ideas to work and create successful growth-oriented businesses in the city of Detroit.

The Bizdom U program covers idea development, to business feasibility, through developing a sales process, all the way on up through the nuances of business plan development and running a business. All of this is provided at no cost to those who are accepted into the program and living stipends are provided.

Benefits of the Bizdom U Program

- Four months in our business development program where you will get practical, real world, training and business development led by dynamic, engaging, and successful entrepreneurs.
- Intense feedback and consulting on your business concept at all stages from idea generation through business plan development.
- Professional workspace with computers, phones, copy, fax, etc. to use while developing your business concept.
- A network of experts behind you at all of our family of companies, encompassing Quicken Loans, Fathead, ePrize, etc.
- All of the above services at no cost and a \$1,500 a month stipend, during the four month business development program.

Entrepreneurs who complete the business development program with a viable plan for a Detroit-based business will have the opportunity to:

- Present their business plan for funding on Pitch day.
- Receive funding up to \$100,000 invested in the business.
- Receive minority share ownership initially and then earn majority share when their business pays back the Bizdom fund the investment amount.
- Receive ongoing business consulting and mentorship.
- Attend eight months of ongoing training after launch, once a week, on topics related to running a business.
- Access to our Launch Pad, which is a state of the art facility.
- Receive guidance from other entrepreneurs and our family of companies.

Eligibility for the Bizdom U Program

- Ages 18+
- A passion for entrepreneurship.
- Demonstrated high achievement in past professional and/or academic endeavors.
- A college degree or technical training (preferred, not required).
- Leadership or team experience.
- A desire to accept and apply feedback.
- Excelled under difficult or stressful circumstances.
- The ability to synthesize information and draw reasonable conclusions.

BUSINESS ENTREPRENEURSHIP PROGRAMS

- Clear and effective communication skills.

Bizdom U entrepreneurs must also:

- Perform at a high level in all projects, deliverables and training.
- Attend all training and Bizdom events, including post-business launch training sessions.
- Comply with all Bizdom U policies and procedures.

How Long is the Bizdom U Program?

During the business development program, entrepreneurs attend training and perform guided business research in our professional workspace, Monday through Friday from approximately 9 am – 5 pm for four months.

How to Get Started: Contact Information

To apply, or to learn more about the program, please contact:

Bizdom U
5260 Anthony Wayne Drive
Detroit, Michigan 48202

Phone: (313) 833-7800
Email: getinfo@bizdom.com
Website: www.bizdom.com

Applications are available online at: <http://www.bizdom.com/apply/AppBizdomU.pdf>

Informational meetings are also held on a regular basis. Call to make a reservation, if you would like to attend.

What is the FastTrac Entrepreneurship Program?

FastTrac is a premiere business development program that has been operating for 15 years. More than 300,000 participants throughout the United States have been through the program. FastTrac is comprised of quick, intensive 3-to-10 week training initiatives for unemployed or underemployed individuals seriously considering entrepreneurship instead of finding another job. It is estimated that 800 individuals will enter the Detroit FastTrac program annually, creating 400 new start-ups per year over three years.

Offered at Wayne State University TechTown, the Fast Trac program includes:

- **First Step FastTrac**—The desired outcome of this program is a written feasibility plan that helps you determine if your idea can be turned into a profitable business, and whether the life of an entrepreneur is right for you.
- **FastTrac NewVenture™**—Designed specifically for entrepreneurs in the early stages of business development, this program helps you uncover answers and determine which questions to ask.
- **FastTrac TechVenture™**—Take an analytical look at your business and discover what you need to consider in starting, operating, funding or growing a technology- or life sciences-based company.

Benefits of the FastTrac Program

Participants in the FastTrac program gain critical entrepreneurship skills through a practical hands-on business development program.

Eligibility for the FastTrac Program

Open to entrepreneurs of all levels who are looking to grow or evolve their business.

How to Get Started: Contact Information

To apply for the program, or to learn more, please contact:

Wayne State University Tech Town
Rene Kelly, FastTrac Contact Person
440 Burroughs St
Detroit, MI 48202

Phone: (313) 879-4484

Email: rene.fasttrac@techtownwsu.org

Website: <http://techtownwsu.org/category/fasttrac/#>

Information sessions, conferences, and events are held throughout the year. Please contact Rene Kelly for more information

What is the Osborn Entrepreneurship and Microenterprise Program?

Through a grant from The Skillman Foundation's Good Neighborhoods Program, the Osborn Business Development Center was established by the Lawrence Technological University's College of Management in response to the need to create and strengthen locally-owned and family-owned businesses in the Osborn and Northeast areas of Detroit.

Whether you are thinking about starting a business, or already have a business, the Osborn Entrepreneurship and Microenterprise Program welcome those looking to transform their lives and the Osborn Neighborhood.

Benefits of the Osborn Entrepreneurship and Microenterprise Program

In addition to providing Osborn residents with valuable skills for starting and operating a business, the program also provides participants with a reference library, online resources, a technology center, and access to loans. The program is personalized to the needs of each individual. Program elements include, but are not limited to:

- Developing an Initial Business Concept (Enterprise Concept)
- Basic Entrepreneurship Training
- Advanced Entrepreneurship Training
- Small Business Workshops
- Loans and Financing
- Youth Entrepreneurship Program (ages 13-18)
- Business Mentoring
- Annual Business Plan Competition (financial prizes awarded to winner with most feasible plan)

Eligibility for the Osborn Entrepreneurship and Microenterprise Program

Priority is given to Osborn residents living in the zip codes of 48205 or 48234.

How to Get Started: Contact Information

To apply for the program, or to learn more, please contact:

Osborn Entrepreneurship and Microenterprise Program
 Kenneth Gadd, Program Director
 1777 E. Outer Drive
 Detroit, MI 48234

Phone: (313) 402-0858

Email: Kgadd@gaddbiz.com

Website: <http://www.ltu.edu/management/Osborn.asp>

OTHER EMPLOYMENT & JOB TRAINING RESOURCES

Career Training and Placement Programs

All Saints Neighborhood Center

8300 Longworth
 (313) 847-4447
 (313) 841-7926 Fax
 enci@e-nci.org
 www.e-nci.org

Service description: Offers English classes, GED training, apprenticeship and employment assistance. Call for more information.

Arab-American/Chaldean Council

111 W. 7 Mile
 Detroit, MI 48203
 (313) 893-5269
 www.myacc.org

Service description: Provides vocational training and job placement services. Call for more information.

Cass Community Social Services

11850 Woodrow Wilson
 Detroit, MI 48206
 (313) 883-2277 313/883-CASS
 (313) 826-1391 Fax

Service Description: Offers vocational services and job placement assistance for the unemployed and underemployed.

Crossroads of Michigan

Main Office

2424 W. Grand Blvd.
 Detroit, MI 48208
 (313) 831-0212 General Information
 (313) 831-0213 Employment Office (Resource Room)
 (313) 831-0261 Fax

www.crossroadsofmichigan.org

Service description: Job placement and career readiness services are available through the Employment Office.

Detroit Hispanic Development Corp

1211 Trumbull
 Detroit, MI 48216
 (313) 967-4884
 (313) 967- 4884 Fax
www.dhdc1.org

Service Description: Offers employment and training programs, employment programs for parolees, GED preparation, ESL classes, and in house child care for students. Call for more information.

Detroit Job Corps

11801 Woodrow Wilson
 Detroit, MI 48206
 (313) 852-0300
www.detroit.jobcorps.gov

Service description: Provides job training and placement for youth and young adults ages 16-24.

Detroit Workforce Development Department Main Office/Michigan Works!

One Stop Service Center North

707 W. Milwaukee Ave.
 Detroit, MI 48202
 (313) 876-0674 Administration
 (313) 876-0686 Fax
 (313) 873-7321 One Stop Service Center
 (313) 873-7360 Fax One Stop Service Center
 (800) 649-3624 Voice/TTY Toll-Free

Service description: Provides a full range of coordinated employment and employment support services, including career assessment and counseling; pre-job guidance services, such as resume and interview preparation assistance, job search and job placement assistance, job clubs, and resource centers equipped with telephones, computers, internet access and photocopier. Computer assisted GED preparation also available. Call for more details and program eligibility.

OTHER EMPLOYMENT & JOB TRAINING RESOURCES

Don Bosco Hall

2340 Calvert
 Detroit, MI 48206
 (313) 869-2200
 (313) 869-8220 Fax

Multiple Service Locations (Call for more information)

www.donboscohall.org

Service description: Offers a variety of programs and services for youth and their families including, but not limited to, GED preparation and job placement.

Ethelene Jones Crockett Career/Technical Center

571 Mack Ave.
 Detroit, MI 48201
 (313) 494-1805
 (313) 494-0992 Fax

Service description: Offers career and technical education and training related to a variety of occupational areas. Services are available to DPS students, grades 11-12 or adults under 20. For more information call the Adult Education Central Office at (313) 852-1092 or the nearest Career/Technical Center.

Flip the Script

Goodwill Industries of Greater Detroit

7700 Second Avenue, Fifth Floor
 Detroit, Michigan 48202
 (313) 557-4821 Admission Information
 (313) 557-4823 Admission Information
 (313) 557-4830 Admission Information

Service description: Training and career service program for youth and young men of color, ages 16-30. Program consists of a 18-week math-focused, reading enrichment, spiritually entrenched life and social skills, academic and workforce development gender specific curriculum. The Flip the Script program also includes job preparation, placement assistance, one-on-one and group GED tutorial/preparation, In-School Youth Service workshops, presentations and mentoring services for grades 4-12, and mentoring and

extensive involvement in community based projects. Services are available to low-income, minority males who are Detroit/Wayne County residents. Applicants must be 16-30 years old and hold a high school diploma (a limited number of non high school graduates and GED recipients are admitted). Applicants should also possess a commitment to focusing on positive life changes and a willingness to commit to an 18 week, 8 hour a day worthwhile program. Call for more information.

Focus Hope

Machinist Training Institute

120 Oakman
 Detroit, MI 48208
 (313) 964-3900 Ext. 505

Service description: Job Training and placement services. Call for more information.

Goodwill Industries of Greater Detroit

Detroit Headquarters
 3111 Grand River Ave.
 Detroit, MI 48208
 (313) 964-3900
 (313) 964-3909 Fax

www.goodwilldetroit.org

Service description: Maintains listings of available employment opportunities and assists people who are searching for a position to choose and obtain the most suitable option. Employers may use facilities for interviewing prospective employees. Also offers vocational assessment, vocational counseling, and pre-job guidance, such as resume and interviewing preparation and assistance. Services available to individuals with barriers to employment including those with physical, developmental, mental, or social disabilities; substance abusers; ex-offenders; public assistance recipients; displaced homemakers; youth; or the underemployed. Special programs available for youth and young men of color (for more information see Flip the Script).

OTHER EMPLOYMENT & JOB TRAINING RESOURCES**Latin Americans for Social & Economic Development (LA SED)**

4138 W. Vernor
Detroit, MI 48209
(313) 554-2025
(313) 554-2242
www.lasedinc.org

Service description: Provides job services, leadership training, and career planning services. Call for more information.

Madison Community Center

5370 McKinley St.
Detroit, MI 48208
(313) 896-1727

Service description: Offers employment and career services, tutoring, mentoring, youth employment opportunities (through Detroit Summer Youth Employment Program). Call for more information.

Operation Able

4750 Woodward
Detroit, MI 48201
(313) 832-0922
www.operationable.org

Service description: Jobs placement and career services for adults over 40 years old.

SER Metro-Detroit, Jobs for Progress, Inc.

9301 Michigan Avenue
Detroit, MI 48210
(313) 846-2240
www.sermetro.org

Service description: Offers ESL classes, career exploration, adult basic education, GED classes, and the JET Program (jobs, education, and training). Call for more information.

The WARM Training Center

4835 Michigan Avenue
Detroit, Michigan 48210
(313) 894-1030
(313) 894-1063 Fax
<http://www.warmtraining.org>

Service description: Provides job training for those wishing to learn weatherization specialist skills. Also acts as a consultant and educator on energy conservation issues.

Computer Classes/Computer Access

Child Care Coordinating Council of Wayne County/Detroit (4Cs)

The Family Place
8726 Woodward Ave.
Detroit, MI 48202
(313) 664-0700
(313) 664-0719 Fax

www.detroitwaynecounty4c.org

Service description: Offers computer classes and certification in Microsoft Office and other computer competencies. Free Wi-Fi also available to residents of the North End community. Call for more information and program details.

**Detroit Public Library
Main Library**

5201 Woodward Ave.
Detroit, MI 48202
(313) 833-1000
(313) 832-0877 Fax
www.detroit.lib.mi.us

Service description: Offers single-session workshops for youth and adults in a variety of areas, including basic computer skills, word processing, and World Wide Web searching and resources. Also offers programs for families, which focus on fundamental Internet skills and World Wide Web searches of special interest to children.

Eligibility: Individuals age 8 and over. Individuals with a current DPL resident or non-resident library card or a Michigan library card bearing a Michicard sticker may access computers.

ESL Classes (English as a Second Language)

All Saints Neighborhood Center

8300 Longworth
 (313) 847-4447
 (313) 841-7926 Fax
 enci@e-nci.org
 www.e-nci.org

Service description: Offers English classes, GED training, apprenticeships, and employment assistance. Call for more information.

Detroit Hispanic Development Corp

1211 Trumbull
 Detroit, MI 48216
 (313) 967-4884
 (313) 967- 4884 Fax
 www.dhdc1.org

Service Description: Offers employment and training programs, employment programs for parolees, GED preparation, ESL classes, and in house child care for students. Call for more information.

Freedom House

2630 W. Lafayette
 Detroit, MI 48216
 (313) 964-4320
 freedomhouse@sbcglobal.net
 www.freedomhousedetroit.org

Service description: ESL classes available for immigrants and refugees. Call for more information.

International Institute of Metropolitan Detroit

Main Office

111 E. Kirby
 Detroit, MI 48202
 (313) 871-8600
 (313) 871-1651 Fax
www.iimd.org

Service description: Offers citizenship classes, job resource program, and ESL (English as a second language) classes. Services available to American and immigrant children and youth. Also offers education programs for immigrant adults. Call for more information.

PCS Delray Neighborhood House

420 Leigh St.
 Detroit, MI 48209
 (313) 843-0730
 www.pecose.org

Service description: Offers tutoring and ESL programs. Spanish and Mandarin translation services are available.

Pro-Literacy Program

3011 W. Grand Blvd.
 Detroit, MI 48202
 (313) 872-7720
 (313) 872-1333 Fax
 info@proliteracydetroit.org
 www.proliteracydetroit.org

Service description: Offers adults instruction in basic literacy, GED preparation, math, and English as a second language. Call for more information.

SER Metro-Detroit, Jobs for Progress, Inc.

9301 Michigan Avenue
 Detroit, MI 48210
 (313) 846-2240
 www.sermetro.org

Service description: Offers ESL classes, career exploration, adult basic education, GED classes, and the JET Program (jobs, education, and training). Call for more information.

GED Preparation/Instruction

All Saints Neighborhood Center

8300 Longworth
 (313) 847-4447
 (313) 841-7926 Fax
 enci@e-nci.org
 www.e-nci.org

Service description: Offers English classes, GED training, apprenticeships, and employment assistance. Call for more information.

Detroit Hispanic Development Corp

1211 Trumbull
 Detroit, MI 48216
 (313) 967-4884
 (313) 967- 4884 Fax
 www.dhdc1.org

Service Description: Offers employment and training programs, employment programs for parolees, GED preparation, ESL classes, and in house child care for students. Call for more information.

Detroit Workforce Development Department Main Office/Michigan Works!

One Stop Service Center North

707 W. Milwaukee Ave.
 Detroit, MI 48202
 (313) 876-0674 Administration
 (313) 876-0686 Fax
 (313) 873-7321 One Stop Service Center
 (313) 873-7360 Fax One Stop Service Center
 (800) 649-3624 Voice/TTY Toll-Free

Service description: Provides a full range of coordinated employment and employment support services, including career assessment and counseling; pre-job guidance services, such as resume and interview preparation assistance, job search and job placement assistance, job clubs, and resource centers equipped with telephones, computers, internet access and photocopier. Computer assisted GED preparation also available. Call for more details and program eligibility.

Don Bosco Hall

2340 Calvert
 Detroit, MI 48206
 (313) 869-2200
 (313) 869-8220 Fax
 Multiple Service Locations (Call for more information)
 www.donboscohall.org

Service description: Offers a variety of programs and services for youth and their families including, but not limited to, GED preparation and job placement.

Flip the Script

Goodwill Industries of Greater Detroit

7700 Second Avenue, Fifth Floor
 Detroit, Michigan 48202

(313) 557-4821 Admission Information
 (313) 557-4823 Admission Information
 (313) 557-4830 Admission Information

Service description: Training and career service program for youth and young men of color, ages 16-30. Program consists of a 18-week math-focused, reading enrichment, spiritually entrenched life and socials skills, academic and workforce development gender specific curriculum. The Flip the Script program also includes job preparation, placement assistance, one-on-one and group GED tutorial/preparation, In-School Youth Service workshops, presentations and mentoring services for grades 4-12, and mentoring and extensive involvement in community based projects. Services are available to low-income, minority males who are Detroit/Wayne County residents. Applicants must be 16-30 years old and hold a high school diploma (a limited number of non high school graduates and GED recipients are admitted). Applicants should also possess a commitment to focusing on positive life changes and a willingness to commit to an 18 week, 8 hour a day worthwhile program. Call for more information.

OTHER EMPLOYMENT & JOB TRAINING RESOURCES**Mercy Education Project**

1450 Howard St.
Detroit MI 48216
(313) 963-5881
(313) 963-0209 Fax
<http://www.mercyed.net/>
mep@mercyed.net

Service description: Offers GED classes and tutoring for girls grades 1-8. Must be a Detroit Resident. Spanish translation services available. Call for more information.

Pro-Literacy Program

3011 W. Grand Blvd.
Detroit, MI 48202
(313) 872-7720
(313) 872-1333 Fax
info@proliteratecitydetroit.org
www.proliteracydetroit.org

Service description: Offers adults instruction in basic literacy, GED preparation, math, and English as a second language. Call for more information.

SER Metro-Detroit, Jobs for Progress, Inc.

9301 Michigan Avenue
Detroit, MI 48210
(313) 846-2240
www.sermetro.org

Service description: Offers ESL classes, career exploration, adult basic education, GED classes, and the JET Program (jobs, education, and training). Call for more information.

Pre-College Counseling and Tutoring

Detroit Learning Center

18347 W. McNichols

Detroit, MI 48219

(313) 535-4088

detlctr@aol.com

www.detroitlearningcenter.com

Service description: Provides tutoring in reading and mathematics for children and adults that live in the Detroit metropolitan area. Call for more information.

Kumon

3570 W. Vernor Highway

Detroit, MI 48216

(313) 212-1752

(313) 649-5477

www.kumon.com

Service description: Offers tutoring, study groups, and test preparation services. Spanish translation services available. Call for more information.

Wayne State University

Main Campus

Detroit, MI 48202

(313) 577-2424 Main Switchboard

(877) 978-4636 Toll-Free 877/WSU-INFO

www.wayne.edu

Service description: Project Upward Bound is a two-phase program providing tutoring and educational and personal development counseling for high school students. Services are available to students from low-income families or those whose parents did not graduate from a four-year college or university and who are enrolled in the 9th, 10th, or the first semester of the 11th grade at select DPS schools. Call for more information.