## Wednesday 12/21 - Meeting with Assistant Director, Civic Engagement and Lecturer III in Information at the University of Michigan School of Information

## Notes

- Section 1: Version Control
  - "Pain Points" in Instructions Blurb
    - Presenting in "There exists a Problem" perspective
- Section 2: Airline Perspective
  - "What is your role in evaluating the need for an AFP?"
    - Is there a set of possible answers we're looking for
      - If so, give them that set
      - If concerned about losing perspective
  - "What other TMIs"
    - Be careful about a design approach with "add as many features as possible"
  - "What FAA facilities/colleagues"
    - Closed set of answers
  - "How do you reference the Ops plan"
    - "On my PC" does not refer to distinct the software
      - May be a need for further distinction
  - "Name the source of the above mentioned metrics"
    - Further distinction on what the source would be
- Section 3: FAA Perspective
  - "When creating an AFP..."
    - Find a way to make closed categories
  - "What information does the FAA..."
    - "What information do you look at"
      - Avoid asking the user to represent a broader group than they area or a scenario that isn't authentic to them
    - Find ways to make more closed categories
      - Two ways to approach this problem
        - Start with interviews to help us close out the options, then use the survey to understand the trends
          - Problem: don't have an interviewer pool
        - Survey first, think about what information here is going to help ask a more specific/useful interview question
- Section 4: User Opinions (potential Interview Questions)
  - o "When creating AFPs with TFMS, what..."
    - What is the thing that they can tell you about their experience
      - If we ask a question like "When creating AFPs with TFMS,..."
      - What can airline perspective tell us about their experience with the question in concern
    - Maybe change to "When creating and/or working with AFPs"
    - What features are used most when creating AFPS

- What information takes the longest to process when working with AFPs on TFMS
- Rank order of features in terms of ease of use
  - Create a closed set of options
- o Identify two items/things that are most challenging to using the interface
- Go over phrasing of these questions to not get open-ended answers wanted from interviews
- "Do you believe Dual Monitor support..."
  - Rephrase to "Do you use one or two monitors"
- o "Which features would enhance collaboration..."
  - Are we looking for what features are used for collaboration, or which features would enhance collaboration
- Section 5: Review Activity
  - Shift this section over to Interview
    - More of a user test/walkthrough of the technology
- Section 6: Interview Interest

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