Presentation on PMCID and My Bibliography
Given on 7.8.2014

Rosenzweig, Merle

http://hdl.handle.net/2027.42/107654
ALL ABOUT PMCID/PMC & MY BIBLIOGRAPHY AS RELATES TO THE NIH PUBLIC ACCESS POLICY

Merle Rosenzweig,
Taubman Health Sciences Library
oriley@umich.edu
NIH grant proposals, applications and progress reports are required to include the PubMed Central reference number (PMCID) for cited articles that:

- have been archived in PubMed Central
- in compliance with the NIH Public Access Policy.
The NIH Public Access Policy implements Division F Section 217 of PL 111-8 (Omnibus Appropriations Act, 2009). The law states:

The Director of the National Institutes of Health ("NIH") shall require in the current fiscal year and thereafter that all investigators funded by the NIH submit or have submitted for them to the National Library of Medicine's PubMed Central an electronic version of their final, peer-reviewed manuscripts upon acceptance for publication, to be made publicly available no later than 12 months after the official date of publication: Provided, that the NIH shall implement the public access policy in a manner consistent with copyright law.
• All articles added to PubMed Central are assigned a unique identifier—a PMCID—that will need to be submitted to the NIH.

• A PMCID is required for demonstration of compliance with the NIH Public Access Policy for applicable works, three months post publication and beyond, noted in NIH applications, proposals and progress reports.
• NIH Manuscript Submission System (NIHMS) facilitates the submission process of final, peer-reviewed manuscripts for compliance with the NIH Public Access Policy.
• NIHMS ID is a unique number assigned to a work that is submitted to the NIHMS in preparation for posting to PubMed Central (PMC) up to three months of publication of the work.
• NIHMS allows users to deposit and manage those manuscripts.
• Manuscripts in a wide range of electronic word-processing formats can be submitted.
• An awardee may demonstrate compliance with the Public Access Policy by including an NIH Manuscript Submission Reference Number (NIHMSID) in lieu of a PMCID at the end of a full citation.
1. NIHMSID is a temporary substitute for a PMCID.
2. It is intended to be used only in cases where an awardee needs to cite a paper soon after its acceptance by a journal.
3. Using the NIHMSID to indicate compliance many months after the publication of a paper is not acceptable.
4. Because the Policy requires submission at the time of acceptance and the NIH manuscript submission process can generally be completed within a few weeks, this is an unacceptable use of the NIHMSID.
NON-COMPLIANT PUBLICATION AND FUNDING OF CONTINUATION APPLICATION: MESSAGE FROM NIH/NICHD

“You will need to clear up the non-compliance issue with the paper that you reported in your recently submitted Type 5 continuation application. Since it was published in 2013, the three-month window for completing the submission to PubMedCentral past. That’s why it’s considered “non-compliant.” It is no longer acceptable to list the NIHMSID. The law now prohibits NIH from releasing funds until Public Access issues are resolved. It may be as simple as updating the citation with the PMCID# since you do report a NIHMSID indicating the process was started. You must first clear up how this article appears in your NCBI account (replace the NIHMSID with the PMCID). Then, your business office should email a PDF of your NCBI account showing the publication and the PMCID# to your Grants Management Specialist. Only then will we be able to process your continuation application and release the funds. Because of these changes in the law, it is important that you keep your NCBI account up to date and only report publications in your continuation application that involved the use of grant funds.”
ENCOURAGING TIMELY SUBMISSION OF PAPERS TO THE NIHMS & THE COMPLETION OF THE SUBMISSION PROCESS

• Effective August 21, 2009, an NIHMSID may be used to indicate compliance with the Public Access Policy for up to three months after a paper is published.
• After that period, a PMCID must be provided in order to indicate compliance. Specifically:
  1. If an applicable paper is in press, or was published less than three months before the submission of an application, proposal or report, the awardee must include either a PMCID or an NIHMSID at the end of the full citation.
  2. If an applicable paper was published three or more months before an NIH application, proposal or report is submitted, the awardee must include a PubMed Central Reference number (PMCID) at the end of the full citation for the paper. An NIHMSID is not acceptable in this case.
WHEN AN NIHMSID IS INVALID & NO LONGER ACCEPTABLE EVIDENCE OF COMPLIANCE WITH THE NIH PUBLIC ACCESS POLICY.

• NIH calculates delay periods and compliance deadlines related to the Public Access Policy based on the uses the Publication Date [DP] field in PubMed.

• NIH uses the following default publication dates when the publication date in the article’s citation is not in the month-day-year format:
If an article has an ePub date that is later than the default date listed in the table above, NIH will use the ePub date as the publication date for calculations.

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<th>Publication Date</th>
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<tr>
<td>Winter</td>
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<td>The first of the month</td>
</tr>
<tr>
<td>Month Range</td>
<td>The first of the first month (i.e. Jan/Feb – Jan 1; April-June – April 1)</td>
</tr>
</tbody>
</table>
Given a set of PubMed IDs (PMIDs) you can use this converter to obtain the corresponding PMCIDs and/or NIHMS IDs if they exist.

A PMCID will be available if the article is in PubMed Central (PMC).

An NIHMS ID will be available if the manuscript has been deposited via the NIH Manuscript Submission (NIHMS) system.

The tool is able to process maximum 2000 IDs in a single retrieval. If you have a larger number of IDs, split your list into smaller subsets for consecutive retrievals.
PMCID - PMID - Manuscript ID - DOI Converter

Enter IDs into the text box using the specified format. Separate multiple IDs with spaces or commas. Note: you cannot mix different types of IDs in a single request.

- **PMID**: use simple numbers, e.g., 23193287.
- **PMCID**: include the 'PMC' prefix, e.g., PMC3631190. You may drop the prefix if you select the checkbox for 'Process as PMCIDs'.
- **Manuscript ID**: include the relevant prefix, e.g., NIHMS236863 or EMS48932.
- **DOI**: enter the complete string, e.g., 10.1093/nar/gks1195.

Or get IDs from the NCBI clipboard: PubMed or PMC

Choose the result format: HTML, XML, CSV, JSON

☐ Process as PMCIDs
PMCID - PMID - Manuscript ID - DOI Converter

Enter IDs into the text box using the specified format. Separate multiple IDs with spaces or commas. Note: you cannot mix different types of IDs in a single request.

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- **PMCID**: include the “PMC” prefix, e.g., PMC3651190. You may drop the prefix if you select the checkbox for ‘Process as PMCID’.
- **Manuscript ID**: include the relevant prefix, e.g., NIHMS236663 or EMS48932.
- **DOI**: enter the complete string, e.g., 10.1093/nar/gks1195.

Or get IDs from the NCBI clipboard: PubMed or PMC

Choose the result format: HTML, XML, CSV, JSON

24643014, 24607386, 24371271, 23553801, 23171443, 22159035

- Process as PMCID

Convert Clear

Results

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INTERGRADED SYSTEMS
PROCESS FOR OBTAINING A PUBMED CENTRAL ID (PMCID)

SUBMIT APPLICABLE MANUSCRIPT TO THE NIH MANUSCRIPT SUBMISSION SYSTEM (NIHMS)
The NIH Public Access Policy (NIHPAP) ensures that the public has access to the published results of NIH funded research.

Submission Methods
http://publicaccess.nih.gov/submit_process.htm
METHOD A

• Journal deposits final published articles in PubMed Central without author involvement

• List of these journals can be found at

  http://publicaccess.nih.gov/submit_process_journals.htm
Identify Submission Method

Enter a journal name below to see if it uses Submission Method A.

Search for Journal: 

Method A Journals

These journals make the final published version of all NIH-funded articles available in PubMed Central (PMC) no later than 12 months after publication without author involvement. The start date shown for each journal is the earliest publication date that meets this requirement.

Legend

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<th>eISSN</th>
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<th>End date</th>
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Spinning silk from spiders.
Choi C.
METHOD B

• Some publishers will deposit an individual final published article in PubMed Central upon author request, and generally for a fee.

• The final published article is the journal’s authoritative copy of the paper, including all modifications from the publishing peer review process, copyediting and stylistic edits, and formatting changes.
Publishers that will deposit a specific paper in PubMed Central on request

- The table
  
  http://publicaccess.nih.gov/select_deposit_publishers.htm#d
  
  lists publishers that will support authors in posting papers to PMC, either using Method B or Method D.

- If a journal is not listed under Method A, and the journal publisher is not listed on the table, authors must use submission Method C and deposit the final peer-reviewed manuscript in PMC via the NIH Manuscript Submission system (NIHMS).
**METHOD C**

- Grantee, author or a delegate deposits *final peer-reviewed* manuscript into PMC via the NIHMS.
- We will be focusing on Method C in this lecture.
METHOD D

• A variation of Method C, some publishers deposit the manuscript files in the NIHMS, provide contact information for a grantee or corresponding author, and designate the number of months after publication when the paper may be made publicly available in PMC.

• Designated approver completes submission of final peer-reviewed manuscript deposited by publisher in the NIHMS.

• Authors or awardees are responsible for ensuring that the manuscript is deposited into the NIHMS upon acceptance for publication.
METHOD C
TIMING

• Grant awardees are responsible for ensuring that the manuscript(s) are submitted to NIHMS upon acceptance for publication.

• Grant awardees are also responsible for seeing that all the steps involved in the NIHMS process be completed within three months of publication.
SUBMITTING A FINAL Peer-reviewed Manuscript Via the NIH Manuscripts System (NIHMS)

The submission process involves three tasks
WHAT CANNOT BE DEPOSITED

• Final PDF version of the published article

• Page/galley proofs

• Both of the above versions fall under copyright
Login Options

The NIH Manuscript Submission allows you to submit an electronic version of your peer-reviewed final manuscript for inclusion in PubMed Central. Eligible manuscripts must have been funded by one of the participating groups listed in the login table below.

Choose a login route:

- You should use the same login for all subsequent visits. remind me about previously used accounts
- NIHMS does not maintain these login routes. If you experience problems with your login, please contact the institution that is responsible for the account.

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<td>Howard Hughes Medical Institute investigators</td>
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<td>My NCBI</td>
<td>others</td>
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http://www.nihms.nih.gov/db/sub.cgi
User Name: 
Password: 
Change Password 
OR 
Log in

Insert your PIV card into your smart card reader before attempting to login.

For assistance, read the instructions for using smart cards and certificates with NIH Login (PDF, 21 pages, 726 KB).
Manuscript Submission Overview

Overview of the manuscript submission process

Set up manuscript
Provide bibliographic information, grant or project information, and all manuscript files.

Approve PDF Receipt
Review a PDF version of your manuscript to ensure that we received all of the content.

Approve web version
Review and approve the web version of your manuscript for use in PubMed Central.

Before you get started
You need to have all of these on hand to send a manuscript to NIH:

- journal name
- manuscript title
- grant/project numbers
- manuscript files

Questions:
- What if my journal is not a PubMed journal?
- Which files should I include?
- What file types can I use?

Cancel Submission
Continue
Manuscript List for

Start Here  Submit New Manuscript
Enter journal name and article title

There are 3 ways to enter your manuscript's Journal and Title information

Enter manually  Lookup article  MyNCBI Bibliography

Journal

What if my journal is not a PubMed journal?

Manuscript Title

The NIH Public Access Policy requires the submission of articles accepted for publication on or after April 7, 2008.

Please do not submit material that is not peer reviewed (editorials, commentaries, etc.) or lacks appropriate funding.

Cancel Submission  Next: Grant Info
Enter journal name and article title

Journal & Title

Enter manually
Lookup article
MyNCBI Bibliography

Journal: Clinical gastroenterology and hepatology: the official clinical practice journal of the American Gastroenterological Association

Manuscript Title: Alcohol Use and Cigarette Smoking as Risk Factors for Post-Endoscopic Retrograde Cholangiopancreatography Pancreatitis

The NIH Public Access Policy requires the submission of articles accepted for publication on or after April 7, 2008.

Please do not submit material that is not peer reviewed (editorials, commentaries, etc.)

Next: Grant Info
Alcohol Use and Cigarette Smoking as Risk Factors for Post-Endoscopic Retrograde Cholangiopancreatography Pancreatitis

Please designate all qualified mechanisms of support for this manuscript. This may include NIH grants, NIH Intramural project numbers, NIH Contracts, HHMI Investigators, etc.

Search Grants/Projects

First name: matthew  Last name: dimagno  ID #:

Search
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If the project that supported this manuscript is not on this list, it may have multiple years. Which/how many years should I choose?

Search

Last name

Searching for a grant using the name of the grantee, "First name" can only be used in support of properly-formed NIH grant number: "R01 GM012345-03".
Upload files

Upload all files that make up your manuscript, providing appropriate file type and label for each file. You can upload multiple files at once.

Please remember to submit all supplemental data for this manuscript. You will be contacted if you fail to submit supplemental data, which will delay the processing of your manuscript.

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Add another □ Manuscript Text, □ Figure, □ Table, □ Supplementary Data to the table.

Upload Files
## Manuscript Files

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Please remember to submit all supplemental data for this manuscript. You will be contacted if you fail to submit supplemental data, which will delay the processing of your manuscript.

Upload Files

Save & Exit

The National Institutes of Health Manuscript Submission (NIMATS) System is a service of NCBI.
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Alcohol Use and Cigarette Smoking as Risk Factors for Post-Endoscopic Retrograde Cholangiopancreatography Pancreatitis

Review and Approve Submission

This PDF Receipt is a concatenated document of all the files (excluding supplementary files) that you have uploaded. (Details)

By checking this box I certify that this manuscript submission includes all referred supplemental materials.

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<td>Inflammatory response to pancreatitis in mice: sodium &amp; impaired apoptosis</td>
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</table>

Choose reviewer

Please designate a reviewer for the submission. The reviewer must be an author of the manuscript. The reviewer will be responsible for approving the PMC-ready web version of this manuscript (the 2nd and final approval). If the reviewer’s name is not already present as a choice, you may provide contact information for this individual in the last row.

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<td>Matthew J. Dimagno</td>
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Release to PubMed Central 5 months after publication in the journal.

By checking this box I certify that I comply with following submitter requirements:

- I am submitting the manuscript "Alcohol Use and Cigarette Smoking as Risk Factors for Post-Endoscopic Retrograde Cholangiopancreatography Pancreatitis" to the NIH Manuscript Submission system on behalf of the contact person selected above.
- The version deposited includes all changes resulting from the peer review process.
- The contact person selected above has been informed that he/she will receive e-mail confirmation of this action and that in order to complete the submission process, he/she will have to log in to the NIHMS to review and approve the submitted manuscript.

Endorse

[Approve]
Approval of Deposit

- After the submitted manuscript has been processed and prepared for PubMed Central (PMC), an email will be sent to the designated approver.
- Only the designated approver can approve the submitted manuscript and complete the submission.
- The approver will be notified via email to approve or request corrections of the PMC-ready PDF manuscript.
DEMONSTRATING COMPLIANCE WITH THE PUBLIC ACCESS POLICY

• Including an NIH Manuscript Submission Reference Number (NIHMSID) in lieu of a PMCID at the end of a full citation.

• The NIHMSID is a temporary substitute for a PMCID.

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• A NIHMSID may be used to indicate compliance with the Public Access Policy for up to three months after a paper is published.

• After three months, a PMCID must be provided in order to indicate compliance.
SHOWING COMPLIANCE BY THE NUMBERS

1. PMCID: PMCID############

2. Or, NIHMSID: NIHMSID############

3. Or if the journal automatically deposits: PMC Journal - In Process
NOTICE NUMBER: NOT-OD-10-103

• Issued on June 10, 2010 by NIH
• My Bibliography in My NCBI is to be used by eRA Commons users to manage their professional bibliographies, associate publications with their grant awards, and ensure compliance with the NIH Public Access Policy.
COLOR-CODED KEY IN MY BIBLIOGRAPHY INDIcATING COMPLIANCE

- A red dot indicates that an article is non-compliant.

- Public Access Compliance: Non-compliant. Citation not in NIHMS or PMC
  NIH Funding: No funding has been associated with this citation.

- A yellow dot means that the citation has been submitted to the NIH Manuscript Submission system and is considered in process.

- Public Access Compliance: PMC Journal – In Process
  NIH Funding: No funding has been associated with this citation.

- A green dot indicates that the citation is compliant with the NIH Public Access Policy. Note that the PMCID number displays in this status.

- Public Access Compliance: Complete. PMCID: PMC2632597
  NIH Funding: No funding has been associated with this citation.

- Articles that were accepted for publication prior to April 7, 2008 are not covered by the NIH Public Access Policy. These citations will be marked as N/A for Not Applicable (this status is also automatically applied to citation types that are not journal articles, e.g., book chapters, patents, presentations).

- Public Access Compliance: Not applicable
  NIH Funding: No funding has been associated with this citation.

- A question mark indicates that compliance with the NIH Public Access Policy cannot be determined without additional information. Click on the question mark icon or the "Edit Status" link to enter supporting information for the citation.

- Public Access Compliance: Edit Status
  NIH Funding: No funding has been associated with this citation.
ASSIGNING A DELEGATE TO MANAGE MY BIBLIOGRAPHY

P.I.s may assign delegates to populate & maintain their publication lists. This person should already have a My NCBI account; if not, they should create one before the P.I. gives permission.
**Steps for Assigning a Delegate**

- Sign in to My NCBI.
- Before the process of assigning a delegate can proceed there must be at least one publication from PubMed listed.
- Click Edit My Bibliography Settings.
- Click Add a Delegate.
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- The delegate will receive an email in which the delegate must confirm by clicking on a link in the email.
MANAGING MY BIBLIOGRAPHY
Display Settings: Award view, Sort by date, group by awards

Select: All, None 0 items selected

Move  Delete  Copy  View  Suggest  Assign Awards to Citations

PDF report  Add citation
OPTIONS FOR SEARCHING PUBMED

• Search by title of publication

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• Single Citation Matcher
Efficient, specific, developmentally appropriate cre-mediated
PubMed Single Citation Matcher

Use this tool to find PubMed citations. You may omit any field.

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Date: yyyy/mm/dd (month and day are optional)

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- Volume: [Blank]
- Issue: [Blank]
- First page: [Blank]

Author: [Blank]

Limit authors: □ Only as first author □ Only as last author

Title words: [Blank]
Efficient, specific, developmentally appropriate cre recombinase recombination in anterior pituitary gonadotropes and follicle-stimulating hormone expression.

Pérez-Millán MI, Zeidler MG, Saunders TL, Camper SA, Davis SW.

Department of Human Genetics, University of Michigan, Ann Arbor, MI, 48109.

Abstract

Tissue-specific expression of cre recombinase is a well-established method for cell fate manipulation, and it is limited only by the efficiency and specificity of available promoters.
New items were added to your bibliography. Edit your bibliography.

PubMed PMID: 23996951.

NIH Public Access Compliance: In process at NIHMS. [Edit Status] NIHMS ID: NIHMS516375

NIH Funding:

R01 HD034283 - Cell specific expression in the pituitary gland; CELL-SPECIFIC EXPRESSION IN THE PITUITARY GLAND
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- [ ] P30 CA046592 - TRANSGENIC ANIMAL; CORE--TRANSGENIC ANIMAL FACILITY
- [ ] P60 AR020557 - CORE--TRANSGENIC ANIMAL
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