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NIH Public Access Policy Processing Map

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NIH Public Access Policy (NIHPAP) 101

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The NIH Public Access Policy (NIHPAP) ensures that the public has access to the published results of NIH funded research.

Submission Methods
http://publicaccess.nih.gov/submit_process.htm
Method A
Journal deposits final published articles in PubMed Central without grantee, author, or delegate involvement

Final Published Article

Version of Paper Submitted

Publisher

Task 1: Who starts the deposit process?

Task 2: Who approves paper for processing?

Task 3: Who approves paper for PubMed Central display?

Publisher

To cite papers, 3 months post publication and beyond

To cite papers, from acceptance for publication to 3 months post publication

Who is Responsible?

Participating journal/publisher

Publisher

PMCID or "PMC Journal - In Process"

PMCID

NIH Grantee

Method A Journals

Publisher

Publisher

Publisher

To cite papers, 3 months post publication
Method B
(Often for a fee)
Grantee, author, or delegate asks publisher to deposit specific final published article in PMC.

Final Published Article

Version of Paper Submitted

Task 1: Who starts the deposit process?

Task 2: Who approves paper for processing?

Task 3: Who approves paper for Pub Med Central display?

Publisher

Publisher

Publisher

To cite papers, 3 months post publication and beyond

To cite papers, from acceptance for publication to 3 months post publication

PMCID or "PMC Journal-In Process"

Who is Responsible?

Participating journal/publisher

Make arrangements with these publishers

PMCID

NIH Grantee

To cite papers, from acceptance for publication to 3 months post publication

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Method C
Grantee, author, or delegate deposits final peer-reviewed manuscript in PMC via the NIHMS.

Final Peer-Reviewed Manuscript

Version of Paper Submitted

Task 1: Who starts the deposit process?
Grantee, author, or delegate, via NIHMS, upon acceptance for publication

Task 2: Who approves paper for processing?
Grantee, author, or delegate, via NIHMS

Task 3: Who approves paper for Pub Med Central display?
Grantee, author, or delegate, via NIHMS

To cite papers, 3 months post publication and beyond

PMCID
First 3 months: PMCID or NIHMSID
After 3 months: Only PMCID is accepted

To cite papers, from acceptance for publication to 3 months post publication

Who is Responsible?

Participating journal/publisher

Check publishing agreement

NIH Grantee
Method D
Grantee, author, or delegate completes submission of final peer-reviewed manuscript deposited by publisher in the NIHMS. Grantee, author, or delegates are responsible for ensuring that the manuscript is deposited into the NIHMS upon acceptance for publication.

Final Peer-Reviewed Manuscript

Version of Paper Submitted

Task 1: Who starts the deposit process?

Task 2: Who approves paper for processing?

Task 3: Who approves paper for PubMed Central display?

To cite papers, 3 months post publication and beyond

PMCID

To cite papers, from acceptance for publication to 3 months post publication

PMCID or NIHMSID

Who is Responsible?

NIH Grantee

Participating journal/publisher

Make arrangements with these publishers

Grantee, author, or delegate, via NIHMS

Publish via NIHMS, upon acceptance for publication

Grantee, author, or delegate, via NIHMS
Depositing Into the National Institutes of Health Manuscript Submission System (NIHMS)

Login to NIHMS

Click on "Submit New Manuscript"

Grant info

Enter journal name and article title

or

Link to supporting grant(s)

Browse computer & upload all required files

Upload files

Review Submission

Endorse and/or Approve

Release delay

PDF Approval

Grantee or assigned approver may review generated PDF Receipt

Designate a reviewer for the submission

Automatically release to PubMed Central after publication

Grantee or assigned approver will visit approval website via emailed URL

Grantee or assigned approver will request corrections or approve manuscript

NIH & eRA Commons

or

My NCBI

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Login to My NCBI

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Search/Add other awards

Add to My Bibliography

Add PubMed citation

Search by title, PMID, or single citation matcher

Citation from PubMed

Color-coded key

Green dot: citation is compliant

Yellow dot: citation has been submitted and is considered in progress

Red dot: an article is non-compliant

N/A: articles accepted prior to April 7, 2008 are not applicable

?: Compliance cannot be determined without additional info

Must have eRA icon