NIH Public Access Policy Processing Map

Rosenzweig, Merle; Masters, Chase

http://hdl.handle.net/2027.42/109721
NIH Public Access Policy (NIHPAP) 101

Table of Contents:

- Submission Methods
  - Method A
  - Method B
  - Method C
  - Method D
- NIHMS
- My NCBI
The NIH Public Access Policy (NIHPAP) ensures that the public has access to the published results of NIH funded research.

Submission Methods
http://publicaccess.nih.gov/submit_process.htm
Method A
Journal deposits final published articles in PubMed Central without grantee, author, or delegate involvement

Final Published Article

Version of Paper Submitted

Task 1: Who starts the deposit process?

Publisher

Task 2: Who approves paper for processing?

Publisher

Task 3: Who approves paper for PubMed Central display?

Publisher

To cite papers, from acceptance for publication to 3 months post publication

PMCID or "PMC Journal - In Process"

Who is Responsible?

NIH Grantee

To cite papers, 3 months post publication and beyond

PMCID

Participating journal/publisher

Method A Journals
Method B
(Usually for a fee)
Grantee, author, or delegate asks publisher to deposit specific final published article in PMC.

**Task 1:** Who starts the deposit process?

**Task 2:** Who approves paper for processing?

**Task 3:** Who approves paper for Pub Med Central display?

To cite papers, from acceptance for publication to 3 months post publication

PMCID or "PMC Journal - In Process"

Make arrangements with these publishers

To cite papers, 3 months post publication and beyond

PMCID

Who is Responsible

Participating journal/publisher

NIH Grantee

Publisher

Publisher

Publisher

Final Published Article

Version of Paper Submitted

Version of Paper Submitted

Version of Paper Submitted

Publisher

Publisher

Publisher

PMCID

Version of Paper Submitted

Version of Paper Submitted

Version of Paper Submitted

Publisher

Publisher

Publisher

PMCID

Version of Paper Submitted

Version of Paper Submitted

Version of Paper Submitted

Publisher

Publisher

Publisher

PMCID

Version of Paper Submitted

Version of Paper Submitted

Version of Paper Submitted

Publisher

Publisher

Publisher

PMCID

Version of Paper Submitted

Version of Paper Submitted

Version of Paper Submitted

Publisher

Publisher

Publisher

PMCID
Method C
Grantee, author, or delegate deposits final peer-reviewed manuscript in PMC via the NIHMS

Final Peer-Reviewed Manuscript

Version of Paper Submitted

Task 1: Who starts the deposit process?

Grantee, author, or delegate, via NIHMS, upon acceptance for publication

Task 2: Who approves paper for processing?

Grantee, author, or delegate, via NIHMS

Task 3: Who approves paper for PubMed Central display?

Grantee, author, or delegate, via NIHMS

To cite papers, 3 months post publication and beyond

PMCID

First 3 months: PMCID or NIHMSID

After 3 months: Only PMCID is accepted

Who is Responsible?

Participating journal/publisher

Check publishing agreement

To cite papers, from acceptance for publication to 3 months post publication

NIH Grantee

To cite papers, 3 months post publication

Table of Contents

Previous

Next
Method D
Grantee, author, or delegate completes submission of final peer-reviewed manuscript deposited by publisher in the NIHMS. Grantee, author, or delegates are responsible for ensuring that the manuscript is deposited into the NIHMS upon acceptance for publication.

Version of Paper Submitted

Task 1: Who starts the deposit process?

Grantee, author, or delegate, via NIHMS

Task 2: Who approves paper for processing?

Grantee, author, or delegate, via NIHMS

Task 3: Who approves paper for PubMed Central display?

Participating journal/publisher

Who is Responsible?

NIH Grantee

To cite papers, from acceptance for publication to 3 months post publication

PMCID or NIHMSID

To cite papers, 3 months post publication and beyond

PMCID

Publish via NIHMS, upon acceptance for publication

Final Peer-Reviewed Manuscript

To cite papers, from acceptance for publication to 3 months post publication

Make arrangements with these publishers

PMCID or NIHMSID

Table of Contents
Depositing Into the National Institutes of Health Manuscript Submission System (NIHMS)

- Login to NIHMS
  - Click on "Submit New Manuscript"
    - Enter journal name and article title
      - or
    - Grant info
      - or
        - Link to supporting grant(s)
        - Browse computer & upload all required files
      - Upload files
    - Review Submission
      - Designate a reviewer for the submission
      - Grantee or assigned approver will visit approval website via emailed URL
  - PDF Approval
    - Automatically release to PubMed Central after publication
    - Grantee or assigned approver will request corrections or approve manuscript
    - Grantee or assigned approver will request corrections or approve manuscript
    - Automatically release to PubMed Central after publication
My Bibliography in My NCBI is to be used by eRA Commons users to manage their professional bibliographies, associate publications with their grant awards, and ensure compliance with the NIH Public Access Policy.

- Must have eRA icon
- Login to My NCBI
- Color-coded key
  - Red dot: an article is non-compliant
  - Yellow dot: citation has been submitted and is considered in progress
  - Green dot: citation is compliant
  - N/A: articles accepted prior to April 7, 2008 are not applicable
  - ?: Compliance cannot be determined without additional info
- Add or delete award
- Search/Add other awards
- Add to My Bibliography
- Add PubMed citation
  - Citation from PubMed
    - Search by title, PMID, or single citation matcher
  - Must have eRA icon
- Additional Information
- Table of Contents

Previous