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NIH Public Access Policy Processing Map

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NIH Public Access Policy (NIHPAP) 101

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- Submission Methods
  - Method A
  - Method B
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- NIHMS
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The NIH Public Access Policy (NIHPAP) ensures that the public has access to the published results of NIH funded research.

Submission Methods
http://publicaccess.nih.gov/submit_process.htm

Four methods to ensure compliance with NIHPAP

- **Method A**
  Journal deposits final published articles in PubMed Central without grantee, author, or delegate involvement

- **Method B**
  (Often for a fee)
  Grantee, author, or delegate asks publisher to deposit specific final published article in PMC

- **Method C**
  Grantee, author, or delegate deposits final peer-reviewed manuscript in PMC via the NIHMS

- **Method D**
  Grantee, author, or delegate completes submission of final peer-reviewed manuscript deposited by publisher in the NIHMS. Grantee, author, or delegate are responsible for ensuring that the manuscript is deposited into the NIHMS upon acceptance for publication.
Method A
Journal deposits final published articles in PubMed Central without grantee, author, or delegate involvement

Final Published Article

Version of Paper Submitted

Publisher

Task 1: Who starts the deposit process?

Task 2: Who approves paper for processing?

Task 3: Who approves paper for PubMed Central display?

Publisher

Publisher

Publisher

To cite papers, 3 months post publication and beyond

To cite papers, from acceptance for publication to 3 months post publication

Who is Responsible?

Participating journal/publisher

PMCID

PMCID or "PMC Journal-In Process"

NIH Grantee

Method A Journals
Method B
(Often for a fee)
Grantee, author, or delegate asks publisher to deposit specific final published article in PMC.

**Final Published Article**

**Version of Paper Submitted**

**Task 1**: Who starts the deposit process?

**Task 2**: Who approves paper for processing?

**Task 3**: Who approves paper for PubMed Central display?

**Publisher**

**To cite papers, from acceptance for publication to 3 months post publication**

**PMCID or "PMC Journal-In-Process"**

**Task 2**: Who approves paper for processing?

**Publisher**

**To cite papers, from acceptance for publication to 3 months post publication**

**Who is Responsible?**

**Publisher**

**PMCID**

**To cite papers, 3 months post publication and beyond**

**Participating journal/publisher**

**NIH Grantee**

**Make arrangements with these publishers**

To cite papers, 3 months post publication and beyond

**Participating journal/publisher**

**NIH Grantee**

**Make arrangements with these publishers**

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Method D
Grantee, author, or delegate completes submission of final peer-reviewed manuscript deposited by publisher in the NIHMS. Grantee, author, or delegates are responsible for ensuring that the manuscript is deposited into the NIHMS upon acceptance for publication.

Final Peer-Reviewed Manuscript

Version of Paper Submitted

Task 1: Who starts the deposit process?

Grantee, author, or delegate, via NIHMS

Task 2: Who approves paper for processing?

Grantee, author, or delegate, via NIHMS

Task 3: Who approves paper for PubMed Central display?

Participating journal/publisher

To cite papers, from acceptance for publication to 3 months post publication

Who is Responsible?

NIH Grantee

To cite papers, 3 months post publication and beyond

PMCID or NIHMS ID

Make arrangements with these publishers

PMCID

Version of Paper Submitted

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Depositing Into the National Institutes of Health Manuscript Submission System (NIHMS)

- Login to NIHMS
  - Click on "Submit New Manuscript"
- Enter journal name and article title
  - Grant info
    - Link to supporting grant(s)
    - Browse computer & upload all required files
- Upload files
- Review Submission
  - Release delay
    - Automatically release to PubMed Central after publication
    - Grantee or assigned approver may review generated PDF Receipt
    - Grantee or assigned approver will visit approval website via emailed URL
    - Grantee or assigned approver will request corrections or approve manuscript
  - Review
    - Designate a reviewer for the submission
  - Endorse and/or Approve
    - PDF Approval
      - Grantee or assigned approver will visit approval website via emailed URL