2014-12-16

NIH Public Access Policy Processing Map

Rosenzweig, Merle; Masters, Chase

http://hdl.handle.net/2027.42/109721
NIH Public Access Policy (NIHPAP) 101

Table of Contents:

- Submission Methods
  - Method A
  - Method B
  - Method C
  - Method D
- NIHMS
- My NCBI
The NIH Public Access Policy (NIHPAP) ensures that the public has access to the published results of NIH funded research.

Submission Methods
http://publicaccess.nih.gov/submit_process.htm
Method A
Journal deposits final published articles in PubMed Central without grantee, author, or delegate involvement

Task 1: Who starts the deposit process?

Task 2: Who approves paper for processing?

Task 3: Who approves paper for PubMed Central display?

Who is Responsible?

To cite papers, from acceptance for publication to 3 months post publication

PMCID or "PMC Journal - In Process"

To cite papers, 3 months post publication and beyond

NIH Grantee

Participating journal/publisher

Method A Journals

Final Published Article

Version of Paper Submitted

Publisher

Publisher

Publisher

Publisher

Table of Contents

Previous

Next
Method C
Grantee, author, or delegate deposits final peer-reviewed manuscript in PMC via the NIHMS

Final Peer-Reviewed Manuscript

Version of Paper Submitted

Task 1: Who starts the deposit process?
Grantee, author, or delegate, via NIHMS, upon acceptance for publication

Task 2: Who approves paper for processing?
Grantee, author, or delegate, via NIHMS

Task 3: Who approves paper for PubMed Central display?
Grantee, author, or delegate, via NIHMS

To cite papers, 3 months post publication and beyond
PMCID

First 3 months: PMCID or NIHMSID

After 3 months: Only PMCID is accepted

Who is Responsible?
NIH Grantee

Participating journal/publisher

Check publishing agreement

Table of Contents
Previous
Next
Method D
Grantee, author, or delegate completes submission of final peer-reviewed manuscript deposited by publisher in the NIHMS. Grantee, author, or delegates are responsible for ensuring that the manuscript is deposited into the NIHMS upon acceptance for publication.

Final Peer-Reviewed Manuscript

Version of Paper Submitted

To cite papers, 3 months post publication and beyond

PMCID

Task 1: Who starts the deposit process?

Task 2: Who approves paper for processing?

Task 3: Who approves paper for PubMed Central display?

Who is Responsible?

Participating journal/publisher

Grantee, author, or delegate, via NIHMS

Grantee, author, or delegate, via NIHMS

Grantee, author, or delegate, via NIHMS

PMCID or NIHMSID

NIH Grantee

Make arrangements with these publishers

Table of Contents
Depositing Into the National Institutes of Health Manuscript Submission System (NIHMS)

1. Login to NIHMS
2. Click on “Submit New Manuscript”
3. Enter journal name and article title
4. Or
5. Link to supporting grant(s)
6. Or
7. Browse computer & upload all required files
8. Grant info
9. Click on “Submit New Manuscript”
10. Grant info
11. Upload files
12. Review Submission
13. Review Submission
14. Release delay
15. Review Submission
16. PDF Approval
17. Endorse and/or Approve
18. Automatically release to PubMed Central after publication
19. Designate a reviewer for the submission

Grantee or assigned approver will visit approval website via emailed URL
Grantee or assigned approver will request corrections or approve manuscript
Grantee or assigned approver may review generated PDF Receipt
Grantee or assigned approver will visit approval website via emailed URL
Automatic release to PubMed Central after publication
Designate a reviewer for the submission

Next
Previous
Table of Contents
My Bibliography in My NCBI is to be used by eRA Commons users to manage their professional bibliographies, associate publications with their grant awards, and ensure compliance with the NIH Public Access Policy.

- Login to My NCBI
- Color-coded key
- Add or delete award
- Search/Add other awards
- Add to My Bibliography
- Add PubMed citation
- Citation from PubMed
- Search by title, PMID, or single citation matcher
- Must have eRA icon
  - Red dot: an article is non-compliant
  - Yellow dot: citation has been submitted and is considered in progress
  - Green dot: citation is compliant
  - N/A: articles accepted prior to April 7, 2008 are not applicable
  - ?: Compliance cannot be determined without additional info