2014-12-16

NIH Public Access Policy Processing Map

Rosenzweig, Merle; Masters, Chase

http://hdl.handle.net/2027.42/109721
NIH Public Access Policy (NIHPAP) 101

Table of Contents:

- Submission Methods
  - Method A
  - Method B
  - Method C
  - Method D
- NIHMS
- My NCBI
The NIH Public Access Policy (NIHPAP) ensures that the public has access to the published results of NIH funded research.

Submission Methods
http://publicaccess.nih.gov/submit_process.htm
Method A
Journal deposits final published articles in PubMed Central without grantee, author, or delegate involvement

- Final Published Article
  - Version of Paper Submitted
    - Task 1: Who starts the deposit process?
      - Publisher
    - Task 2: Who approves paper for processing?
      - Publisher
    - Task 3: Who approves paper for PubMed Central display?
      - Publisher
  - To cite papers, from acceptance for publication to 3 months post publication
    - NIH Grantee
  - To cite papers, 3 months post publication and beyond
    - Participating journal/publisher
  -PMCID or "PMC Journal - In Process"
  - PMCID
  - Method A Journals

To cite papers, from acceptance for publication to 3 months post publication
Method B
(Often for a fee)
Grantee, author, or delegate asks publisher to deposit specific final published article in PMC

- **Final Published Article**
  - **Version of Paper Submitted**
    - **Task 1: Who starts the deposit process?**
      - Publisher
    - **Task 2: Who approves paper for processing?**
      - Publisher
    - **Task 3: Who approves paper for Pub Med Central display?**
      - Publisher

- **To cite papers, 3 months post publication and beyond**
  - **PMCID**

- **To cite papers, from acceptance for publication to 3 months post publication**
  - **PMCID or "PMC Journal- In Process"**

- **Who is Responsible?**
  - NIH Grantee

- **Participating journal/publisher**

To cite papers:
- From acceptance for publication to 3 months post publication
- Beyond 3 months post publication

Make arrangements with these publishers:
- Participating journal/publisher

**Participating journals/publishers**:
- Publisher
Method C
Grantee, author, or delegate deposits final peer-reviewed manuscript in PMC via the NIHMS.

**Final Peer-Reviewed Manuscript**

- Task 1: Who starts the deposit process?
  - Grantee, author, or delegate, via NIHMS, upon acceptance for publication.

- Task 2: Who approves paper for processing?
  - Grantee, author, or delegate, via NIHMS.

- Task 3: Who approves paper for Pub Med Central display?
  - Grantee, author, or delegate, via NIHMS.

**Version of Paper Submitted**

- To cite papers, 3 months post publication and beyond
  - PMCID

- To cite papers, from acceptance for publication to 3 months post publication
  - PMC ID

  - First 3 months: PMCID or NIHMS ID

  - After 3 months: Only PMCID is accepted

**Who is Responsible?**

- Participating journal/publisher

- Check publishing agreement

**NIH Grantee**

**Table of Contents**
Method D
Grantee, author, or delegate completes submission of final peer-reviewed manuscript deposited by publisher in the NIHMS. Grantee, author, or delegates are responsible for ensuring that the manuscript is deposited into the NIHMS upon acceptance for publication.

Version of Paper Submitted

Task 1: Who starts the deposit process?

Task 2: Who approves paper for processing?

Task 3: Who approves paper for PubMed Central display?

To cite papers, from acceptance for publication to 3 months post publication

Who is Responsible?

Participating journal/publisher

PMCID

PMCID or NIHMS ID

Grantee, author, or delegate, via NIHMS

Grantee, author, or delegate, via NIHMS

Grantee, author, or delegate, via NIHMS

Make arrangements with these publishers
Depositing Into the National Institutes of Health Manuscript Submission System (NIHMS)

Login to NIHMS

Click on “Submit New Manuscript”

Enter journal name and article title

or

Link to supporting grant(s)

Browse computer & upload all required files

Grant info

Endorse and/or Approve

Release delay

Review Submission

Automatically release to PubMed Central after publication

Grantee or assigned approver will visit approval website via emailed URL

Grantee or assigned approver will request corrections or approve manuscript

Grantee or assigned approver may review generated PDF Receipt

Designate a reviewer for the submission

NIH & eRA Commons

My NCBI

PDF Approval

Table of Contents

Previous

Next
My Bibliography in My NCBI is to be used by eRA Commons users to manage their professional bibliographies, associate publications with their grant awards, and ensure compliance with the NIH Public Access Policy.

Login to My NCBI

Add to My Bibliography

Add or delete award

Search/Add other awards

Color-coded key

Must have eRA icon

Red dot: an article is non-compliant

Yellow dot: citation has been submitted and is considered in progress

Green dot: citation is compliant

N/A: articles accepted prior to April 7, 2008 are not applicable

?: Compliance cannot be determined without additional info

Add PubMed citation

Citation from PubMed

Search by title, PMID, or single citation matcher

Table of Contents

Previous

Additional Information