NIH Public Access Policy Processing Map

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NIH Public Access Policy (NIHPAP) 101

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- Submission Methods
  - Method A
  - Method B
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- NIHMS
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The NIH Public Access Policy (NIHPAP) ensures that the public has access to the published results of NIH funded research.

Submission Methods
http://publicaccess.nih.gov/submit_process.htm
Method A
Journal deposits final published articles in PubMed Central without grantee, author, or delegate involvement

Final Published Article

Version of Paper Submitted

Task 1: Who starts the deposit process?

Publisher

Task 2: Who approves paper for processing?

Publisher

Task 3: Who approves paper for PubMed Central display?

Publisher

To cite papers, 3 months post publication and beyond

PMCID

To cite papers, from acceptance for publication to 3 months post publication

PMCID or "PMC Journal- In Process"

Who is Responsible?

NIH Grantee

Participating journal/publisher

Method A Journals
Method B
(Often for a fee)
Grantee, author, or delegate asks publisher to deposit specific final published article in PMC

Task 1: Who starts the deposit process?

Task 2: Who approves paper for processing?

Task 3: Who approves paper for PubMed Central display?

To cite papers, from acceptance for publication to 3 months post publication

To cite papers, 3 months post publication and beyond

PMCID or "PMC Journal-In Process"

PMCID

NIH Grantee

Participating journal/publisher

Make arrangements with these publishers

Publisher

Publisher

Publisher

Final Published Article

Version of Paper Submitted

Who is Responsible?

To cite papers, 3 months post publication and beyond

To cite papers, from acceptance for publication to 3 months post publication

Who is Responsible?
Method C
Grantee, author, or delegate deposits final peer-reviewed manuscript in PMC via the NIHMS

Final Peer-Reviewed Manuscript

Grantee, author, or delegate, via NIHMS, upon acceptance for publication

Task 1: Who starts the deposit process?

Task 2: Who approves paper for processing?

Task 3: Who approves paper for PubMed Central display?

To cite papers, 3 months post publication and beyond

PMCID

First 3 months: PMCID or NIHMSID

After 3 months: Only PMCID is accepted

Who is Responsible?

NIH Grantee

Participating journal/publisher

Check publishing agreement

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**Method D**

Grantee, author, or delegate completes submission of final peer-reviewed manuscript deposited by publisher in the NIHMS. Grantee, author, or delegates are responsible for ensuring that the manuscript is deposited into the NIHMS upon acceptance for publication.

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**Version of Paper Submitted**

- Task 1: Who starts the deposit process?
- Task 2: Who approves paper for processing?
- Task 3: Who approves paper for PubMed Central display?

**To cite papers, from acceptance for publication to 3 months post publication**

Who is Responsible?

- Participating journal/publisher

**To cite papers, 3 months post publication and beyond**

- PMCID
- PMCID or NIHMSID

**Final Peer-Reviewed Manuscript**

- Publish via NIHMS, upon acceptance for publication

**Grantee, author, or delegate, via NIHMS**

Make arrangements with these publishers

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*To cite papers, from acceptance for publication to 3 months post publication*
Depositing Into the National Institutes of Health Manuscript Submission System (NIHMS)

- Login to NIHMS
- Click on "Submit New Manuscript"
- Enter journal name and article title
- Link to supporting grant(s)
- Browse computer & upload all required files
- Grant info
- Upload files
- Review Submission

PDF Approval
- Endorse and/or Approve
- Release delay
- Automatically release to PubMed Central after publication
- Grantee or assigned approver will visit approval website via emailed URL
- Grantee or assigned approver will request corrections or approve manuscript

Grantee or assigned approver may review generated PDF Receipt

Designate a reviewer for the submission

NIH & eRA Commons
- or
- My NCBI

NIH & eRA Commons

Enter journal name and article title
- or
- Link to supporting grant(s)

Browse computer & upload all required files

Grantee or assigned approver will visit approval website via emailed URL
- Grantee or assigned approver will request corrections or approve manuscript

Automatically release to PubMed Central after publication

Grantee or assigned approver may review generated PDF Receipt

Designate a reviewer for the submission

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  - Red dot: an article is non-compliant
  - N/A: articles accepted prior to April 7, 2008 are not applicable
  - ?: Compliance cannot be determined without additional info

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