

CSF

EVALUATION OF OUTPATIENT FACILITIES

357 - 67

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To: Sister Mary Leonette, Administrator
St. Joseph Mercy Hospital

From: P. Gonzalez
Project Engineer

Date: August 28, 1967

Subject: Evaluation of Outpatient Facilities (MG-SJ-33)

At your request we have evaluated each Outpatient area as to facilities and utilization. Please find attached complete information on each of the areas investigated; also you will find a summary showing the area in question, doctors using the facilities, number and type of rooms in the area, number and type of hospital employees working in the area, estimated hours of utilization per week and percent utilization.

We hope that this information will be of benefit to you in the near future. Should you need any further assistance or information on this matter, please contact us. We plan no further work on this project until requested to do so.

SUMMARY

OUTPATIENT AREA	FACILITIES					DOCTORS	HOSPITAL EMPLOYEES				UTILIZATION OF FACILITIES HRS/WK** %***	
	PRIV. OFF	EXAM. RM.	COMB* RM.	UTIL. RM.	OTHER		RN	LPN	NA	SECTY		TECH
<u>A</u> ORTHO. PEDI. CLINIC MED. CLINIC	3					O'Connor & Bailey						
	2					Kelly						
	1					Kivi, Peterson & Bayer						89
	-					Heston						37%
	6	6	1	1	1	Shared Facilities	1	1	1	1	-	
<u>TOTAL-OP-A</u>												
<u>B</u> CARDIOLOGY	1					Brandt						
	1					Reichert						
	2					Clague						
	1					Morris & Haight						
	5	5	1	1	1	Shared Facilities	1	-	-	1	-	65
<u>TOTAL-OP-B</u>												
<u>C</u> GEN. SURG. NEUROL. E.N.T. EYE INT. MED. OPHT. CLINIC EXP. PHYS.	1	1	2			Olson, Ritter & Furstenberg						
	2	2				Magielski						
	1		1			Lowry						
	1		1			Smillie						
	1					Winkler						
	2					Kabza						
	1					Farhat						
	5	5	1	1	1	Shared Facilities	1	-	1	-	-	155
	9	8	4	1	-		1	-	1	-	-	32%
	<u>TOTAL-OP-C</u>											

OUTPATIENT AREA	FACILITIES								HOSPITAL EMPLOYEES			UTILIZATION OF FACILITIES HRS/WK**	%***
	PRIV. OFF	EXAM. RM.	COMB* RM.	UTIL. RM.	OTHER	DOCTORS	RN LPN NA SECTY TECH						
							RN	LPN	NA	SECTY	TECH		
<u>HENOT.-</u> <u>CHEMO.</u>	2	2	-	-	2	Nixon				2		30	38%
<u>EKG</u>	-	1	-	-	-	Clague	-	-	-	1		40	100%
<u>EKG</u>	1	1	-	-	-	-	-	-	1	5		16	40%
<u>AUDIOLOGY</u>	-	-	1	-	-	-	-	-	-	1		16	40%
<u>SPEECH THERAPY</u>	-	-	1	-	-	Bloomer	-	-	-	-		2	5%
TOTAL ALL OP AREAS	39	39	9	6	8		7	2	2	4	9	778	40%

* Combination examining room - private office. These rooms are assigned to Doctors or Technicians and serve the dual purpose of private office and examination room.

** These figures have been calculated from data collected on numbers of patients treated or examined; estimates on lengths of treatment and/or examinations; other treatments - such as injections etc. - and other utilization of exam rooms.

*** These figures show the utilization of the exam rooms as a percentage of the total availability of exam rooms.
 Example: Out Patient A has 6 exam rooms or a total of 240 room-hours (6 rooms x 40 hours/wk) available per week. Since utilization of these rooms has been estimated at 89 hours per week, this means a utilization of 37%.

General Information And Statistics

1. General Information.
 - A. Orthopedic Section. Pediatric Clinic. Internal Medicine Clinic.
 - B. Located on Hall A, ground floor (new building).
 - C. Mrs. Pope, L.P.N.
 - D. Miss Curtis, Secretary clerk.
 - E. One Aide is assigned full-time to this area and an R.N. is assigned at times.
 - F. Facilities consist of:
 - a. Six offices for doctors and secretaries
 - b. Four treatment rooms
 - c. One viewing room
 - d. One cast room
 - e. One secretary - nurses station
 - f. One work - utility room
2. Doctors using these facilities are as follows:
 - A. Dr. O'Connor and Dr. Bailey - Orthopedic Surgery. Each has one office, and one office for secretary, Mrs. Barlow.
 - B. Dr. Kelly - Orthopedic Surgeon. Has one office for self and one for secretary, Mrs. Draper.
 - C. Dr. Kivi, Dr. Peterson, Dr. Bauer, Dr. Heston - all Orthopedic surgeons. All share one office.
 - D. Interns and Residents use facilities for Pediatrics and Medicine Clinics.
3. Other facilities in this area are:
 - A. Medicare offices. One office.
4. Utilization. Data collected for the past six months shows the following:
 - A. Patients by month -- 1,239 (average)
 - B. Patients by week -- 281 (average)
 - C. Patients by day -- 59 (average, not counting Saturdays)
 - a. 65 patients on Mondays
 - b. 52 patients on Tuesdays
 - c. 51 patients on Wednesdays
 - d. 61 patients on Thursdays
 - e. 63 patients on Fridays
 - f. 4 patients on Saturdays

4. D. Patients by Doctor

a. Dr. O'Connor	--	86/wk.	31%
b. Dr. Kelly	--	84/wk.	30%
c. Dr. Peterson	--	23/wk.	8%
d. Dr. Kivi	--	19/wk.	7%
e. Dr. Bauer	--	19/wk.	7%
f. Dr. Bailey	--	15/wk.	5%
g. Ped. Clinic	--	29/wk.	10%
h. Med. Clinic	--	6/wk.	2%
i. Dr. Heston	--	not enough data available	

E. Utilization of treatment rooms by Doctors

a. Dr. O'Connor	--	12hrs/wk.
b. Dr. Kelly	--	14hrs/wk.
c. Dr. Peterson	--	7hrs/wk.
d. Dr. Kivi	--	5hrs/wk.
e. Dr. Bauer	--	5hrs/wk.
f. Dr. Bailey	--	3hrs/wk.
g. Ped. Clinic	--	5hrs/wk.
h. Med. Clinic	--	4hrs/wk.
i. Dr. Heston	--	no data available, it is estimated at 2 hrs/wk.

F. Other utilization of treatment rooms.

- a. Preparation of patients, scrubbing, injections, etc. amount to approximately 10 hours per week.
- b. Interviewing of patients for medical histories amounts to approximately 12 hours per week.
- c. Dressing and undressing has been estimated at 10 hours per week.

G. Total utilization of treatment rooms amounts to 89 hours per week out of an available 240 hours. This is a utilization of 37%.

5. Approximately 98% of all patients seen at this area are outpatients.

Doctors' Office HoursDr. Kelly

Mon., Thurs., & Fri. -- 1:00 p.m. to 4:30 p.m.
Tues. -- 9:00 a.m. to 12:00 noon
Sat. -- Irregular

Dr. O'Connor

Mon., Wed., & Fri. -- 9:00 a.m. to 12:00 noon
Every other Thurs., -- 1:00 p.m. to 5:00 p.m.
Sat. -- Irregular

Dr. Bailey

Mon. -- 9:00 a.m. to 12:00 noon
Sat. -- Irregular

Dr. Peterson

Wed. -- 9:00 a.m. to 5:00 p.m.
Sat. -- Irregular

Dr. Kivi

Tues. -- 9:00 a.m. to 5:00 p.m.
Sat. -- Irregular

Dr. Bauer

Fri. -- 9:00 a.m. to 5:00 p.m.
Sat. -- Irregular

Dr. Heston

Tues. -- 1:00 p.m. to 5:00 p.m.

Ped Clinic - Medical Clinics

Schedule varies; however, in the past, most medical clinics have been held on Tuesdays and Thursdays while Ped clinics have been held only Thursdays.

Summary Of Doctors' Office Hours

Doctor	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Kelly	3.5hrs	3.0hrs	---	3.5hrs	3.5hrs	*	13.5hrs
O'Connor	3.0hrs	---	3.0hrs	4.0hrs*	3.0hrs	*	13.0hrs
Bailey	3.0hrs	---	---	---	---	*	3.0hrs
Peterson	---	---	8.0	---	---	*	8.0hrs
Kivi	---	8.0hrs	---	---	---	*	8.0hrs
Bauer	---	---	---	---	8.0hrs	*	8.0hrs
Heston	---	4.0hrs	---	---	---	*	4.0hrs
Ped. Cl.	---	---	---	5.0	---	---	5.0hrs
Med. Cl.	---	2.0hrs	---	2.0	---	---	4.0hrs
Total	9.5 hrs	17.0 hrs	11.0 hrs	14.5 hrs	14.5 hrs	2.0* hrs	68.5 hrs

* Most doctors do not hold regular schedules on Saturdays, however, since patients are seen on Saturdays, it has been decided to allocate 2 hours among all the doctors.

General Information And Statistics

1. General Information.
 - A. Cardiology - Neurology Clinic.
 - B. Located on Hall E, first floor (old building).
 - C. Mrs. Osborn, R.N.
 - D. Mrs. Alber, Secretary - Clerk.
 - E. Facilities consist of:
 - a. Five (5) treatment rooms
 - b. One working and storage room
 - c. One conference room
 - d. Five offices for doctors and secretaries.
2. Doctors using these facilities are as follows:
 - A. Dr. Brandt - Cardiology.
Shares one office with secretary, Mrs. Berry.
 - B. Dr. Reichert - Int. Med. and Cardiology.
Shares one office with secretary, Mrs. Jaeger.
 - C. Dr. Clague - Neurology.
Has private office. Secretary, Mrs. McDaniel has private office.
 - D. Dr. Morris and Dr. Haight - Thoracic Surgery.
Share one office with secretary, Mrs. Toon.
3. Other facilities connected to this area are:
 - A. Cardiology Services - Mrs. Coats
 - a. One office
 - b. One ECG room
 - c. One file room (converted elevator shaft)
 - B. EEG Services - Miss DeSax.
 - a. One lab room
4. Utilization of treatment room. Monthly data collected for the past 18 months. Weekly and daily data collected for the past 27 weeks.
 - A. Patients by Month - 702 (average)
 - B. Patients by Week - 173 (average)
 - C. Patients by Day - 35 (average)
 - a. 38 patients on Mondays (average)
 - b. 38 patients on Tuesdays (average)
 - c. 34 patients on Wednesdays (average)
 - d. 27 patients on Thursdays (average)
 - e. 38 patients on Fridays (average)
 - D. Patients by Doctor.
 - a. Dr. Reichert - 108 patients/wk - 62%
 - b. Dr. Brandt - 42 patients/wk - 24%
 - c. Dr. Clague - 14 patients/wk - 8%
 - d. Dr. Morris - 10 patients/wk - 6%

- E. Utilization of treatment rooms by doctor.
 - a. Dr. Reichert - 20 hours/wk
 - b. Dr. Brandt - 13 hours/wk
 - c. Dr. Clague - 11 hours/wk
 - d. Dr. Morris - 8 hours/wk
 - F. Other utilization of treatment rooms.
 - a. Injections, vaccinations and other miscellaneous treatments require utilization of treatment rooms for one (1) hour per week.
 - b. Dressing and undressing has been estimated at 12 hours per week.
 - G. Total utilization of treatment rooms amounts to 65 hours per week out of an available 200 hours (5 treatment rooms @ 40 hours/week). This is a utilization of 32.5%.
5. Utilization of Cardiology Service facilities.
- A. Data for 1966 shows an average of 55 patients per week for ECG and 3 patients per week for Exercise test.
 - B. Total utilization of ECG room amounts to approximately 16 hours per week or 40%.
6. Utilization of EEG facilities.
- A. Data for 1966 shows an average of 20 patients per week for a utilization of 40 hours per week or 100%.

Doctors' Office Hours

The following information on Doctors' office hours is approximate and subject to change at any time.

Dr. Reichert

Mon., Tues., Wed., & Fri. -- 9:00 a.m. to 12:00; 1:00 p.m. to 4:30 p.m.
Thursdays -- 9:00 a.m. to 12:00.

Dr. Brandt

Mon., Tues., & Thurs. -- 10:30 a.m. to 5:00 p.m.
Wed., & Fri. -- 10:30 a.m. to 1:00 p.m.

Dr. Clague

Mon. through Fri. -- 8:00 a.m. to 12:00.

Dr. Morris

Tues. & Thurs. -- 1:30 p.m. to 6:00 p.m.

Dr. Haight

No definite hours. Has seen only two or three patients during the last 15 months.

Summary of Doctors' Hours

	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Dr. Reichert	6.5hrs	6.5hrs	6.5hrs	3.0hrs	6.5hrs	29.0hrs
Dr. Brandt	6.0	6.0	2.5	6.0	2.5	23.0
Dr. Clague	4.0	4.0	4.0	4.0	4.0	20.0
Dr. Morris	---	4.5	---	4.5	---	9.0
Dr. Haight	N E G L I G I B L E					0.0
Total	16.5 hrs.	21.0 hrs.	13.0 hrs.	17.5 hrs.	13.0 hrs.	81.0 hrs.

General Information And Statistics

1. General Information.

- A. Doctors using these facilities specialize in the following fields: Neurosurgery, General Surgery, Ophthalmology, Otorhinolaryngology, Internal Medicine, Audiology. Some of the facilities are used for employees' physical examinations.
- B. Outpatient C is located on the first floor of the new building on Halls C and D.
- C. Mrs. Gillam, R.N. is assigned full-time to this area; a Nurse's Aide is assigned half-time to this area. No secretary or clerk assigned to Outpatient C.
- D. Total facilities on OP. C consist of:
 - a. Nine (9) private offices
 - b. Eight (8) treatment or examination rooms
 - c. Four (4) combination office - exam rooms
 - d. One (1) supply or work room
- E. Facilities on Hall D consist of five examination rooms and the supply room. All other offices and rooms are located on Hall C.

2. Doctors Using These Facilities are as follows:

- A. Doctors Furstenberg, Olson and Ritter -- Otorhinolaryngology.
Mrs. Wright - Secretary
One office for clerical help, Hall C.
Two combination office--exam rooms, Hall C.
One treatment room, Hall C.
- B. Dr. Farhat -- Neurosurgery
Shares one office with secretary, Miss Budinger, Hall C.
Examines patients in Hall D facilities.
- C. Dr. Magielski -- Otorhinolaryngology
One office for Doctor, Hall C.
One office for secretary, Mrs. Knote, Hall C.
Two treatment rooms, Hall C.
- D. Dr. Winkler -- General Surgery
Shares one office with secretary, Mrs. Hodgins, Hall C.
Examines patients in Hall D facilities.
- E. Dr. Kabza -- Internal Medicine
One office for Doctor, Hall C.
One office for secretary, Mrs. Lavalli, Hall C.
Examines patients in Hall D facilities.
- F. Dr. Lowry -- Internal Medicine

One office for secretary, Mrs. Hedetniemi, Hall C.
One combination office - treatment room, Hall C.

- G. Dr. Smillie -- Ophthalmology
One office for secretary, Mrs. Phaus, Hall C.
One combination office - exam room, Hall C.

3. Other facilities related to this area are:

- A. Audiology and Speech Therapy.
a. Dr. Bloomer uses one special room in Hall D used as needed.
b. Audiologist, Mrs. Marcotte, gives hearing tests. Full-time employee.
- B. Health Clinic -- Employees.
a. One office for Mrs. Beamer.
b. One, and occasionally two, treatment rooms on Hall D are used by Dr. Alexander for employee's physicals.
- C. One of the above mentioned treatment rooms contains new ECG equipment for future experimentation and use.
- D. Ophthalmology Clinics held in this OP area.

4. Utilization of facilities. Data collected for the past six months shows:

- A. Patients by month -- 1,689 (average)
- B. Patients by week --- 388 (average)
- C. Patients by day -- 78 (average except Saturdays)
a. 75 patients on Mondays
b. 98 patients on Tuesdays
c. 64 patients on Wednesdays
d. 59 patients on Thursdays
e. 92 patients on Fridays
f. 7 patients on Saturdays (not all Saturdays are open for visits. Only an average of 3 out of 5 Saturdays.)

D. Patients by Doctor.

a. Furstenberg, R. & O.	- 96/wk.	- 24.0%
b. Smillie	- 81/wk.	- 19.5%
c. Magielski	- 75/wk.	- 19.0%
d. Kabza	- 68/wk.	- 17.0%
e. Lowry	- 26/wk.	- 6.0%
f. Winkler	- 26/wk.	- 6.0%
g. Farhat	- 17/wk.	- 4.0%
h. Emp. Physicals	- 15/wk.	- 4.0%
i. Bloomer	- 2/wk.	- 0.5%

E. Utilization of areas by Doctors.

- a. Hall C.
aa. Dr. Smillie - 40 hrs. / wk.
ab. Dr. Furstenberg - 25 hrs. / wk.
ac. Dr. Magielski - 19 hrs. / wk.
ad. Dr. Lowry - 17 hrs. / wk.

- b. Hall D.
 - ba. Dr. Kabza - 19 hrs. / wk.
 - bb. Dr. Winkler - 10 hrs. / wk.
 - bc. Dr. Farhat - 6 hrs. / wk.
 - bd. Employees' Physicals - 4 hrs. / wk.
- F. Other utilization of treatment rooms.
 - a. Injections, vaccinations, and other minor treatments require approximately one (1) hour per week for Hall D. This information not available for Hall C.
 - b. Dressing and undressing has been estimated at 9 hours per week for Hall D and at 3 hours per week for Hall C.
 - c. Ophthalmology Clinic utilizes facilities on Hall C approximately 2 hours per week.
- G. Total utilization of treatment rooms amounts to 49 hours per week for Hall D (utilization of 26%) and 106 hours per week for Hall C (utilization of 38%).
- 5. Utilization of Speech Therapy facilities.
 - A. Dr. Bloomer sees an average of two to three patients per week for a utilization of approximately two hours per week or 5%.
- 6. Utilization of Audiology Services.
 - B. Mrs. Marcotte sees an average of 31 patients per week. This is a utilization of 16 hours per week of 40%.
- 7. It has been determined that only 4% of all patients using OP - C facilities are in-patients.

Doctors' Office Hours

The following information on Doctors' office hours is approximate and subject to change at any time.

Dr. Smillie

Tues, Thurs., Fri., -- 8:00 a.m. to 5:30 p.m.

Mon. -- 1:00 p.m. to 5:30 p.m.

Wed. -- Irregular

Sat. -- 8:30 a.m. to 12:30 p.m. Does not work all Saturdays,
only an average of two out
of three.

Dr. Kabza

Mon. through Fri. -- 10:00 a.m. to 12:00 p.m.

Mon., Tues., Wed., & Fri. -- 1:00 p.m. to 4:00 p.m.

Dr. Winkler

Mon. and Fri. -- 12:30 p.m. to 5:30 p.m.

Wed. -- 8:00 a.m. to 12:00 p.m.

Sat. -- Very seldom, but may schedule some patients.

Dr. Furstenberg

Mon., Tues., Thurs., & Fri. -- 1:00 p.m. to 5:00 p.m.

Dr. Ritter

Tues., & Fri. -- 8:00 a.m. to 12:00 noon.

Wed. -- 1:00 p.m. to 5:00 p.m.

Dr. Olson

Mon., & Thurs. -- 8:00 a.m. to 12:00 noon.

Dr. Magielski

Mon., Tues., Wed., & Fri. -- 1:00 p.m. to 5:00 p.m.

Dr. Farhat

Tues., & Thurs. -- 1:00 p.m. to 4:30 p.m.

Dr. Lowry

Mon., Tues., Thurs., & Fri. -- 8:00 a.m. to 5:00 p.m.

Wed. -- 8:00 a.m. to 12:00 noon.

Summary Of Doctors' Office Hours

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Dr. Smillie	4.5hrs	8.5hrs	*	8.5hrs	8.5hrs	4.0hrs**	34.0hrs
Dr. Kabza	5.0hrs	5.0hrs	5.0hrs	2.0hrs	5.0hrs	---	22.0hrs
Dr. Winkler	5.0hrs	---	4.0	---	5.0hrs	*	14.0hrs
Dr. Furstenberg	4.0hrs	4.0hrs	---	4.0hrs	4.0hrs	---	16.0hrs
Dr. Ritter	---	4.0hrs	4.0hrs	---	4.0hrs	---	12.0hrs
Dr. Olson	4.0hrs	---	---	4.0hrs	---	---	8.0hrs
Dr. Magielski	4.0hrs	4.0hrs	4.0hrs	---	4.0hrs	---	16.0hrs
Dr. Farhat	---	3.5hrs	---	3.5hrs	---	---	7.0hrs
Dr. Lowry	8.0hrs	8.0hrs	4.0hrs	8.0hrs	8.0hrs	---	36.0hrs
Total	34.5 hrs.	37.0 hrs.	21.0 hrs.	30.0 hrs.	38.5 hrs.	4.0 hrs.	165.0 hrs.

* Scheduled irregularly.

** Not all Saturdays, only an average of one out of six during summers and two out of three the rest of the year.

General Information And Statistics1. General Information

- A. Urology, Internal Medicine and General Surgery Section.
- B. Located on Halls D and F, first floor, old building.
- C. Mrs. McIntire, R.N. is the Head Nurse, another R.N. and an L.P.N. are assigned to this area.
- D. Mrs. Fields, Secretary-clerk.
- E. Facilities consist of:
 - a. Four (4) treatment rooms
 - b. Two (2) sigmoid rooms
 - c. Eleven (11) private rooms
 - d. One Receptionist office
 - e. One work room

2. Doctors using these facilities are as follows:

- A. Dr. Ratliff - Urology
Shares one office with Secretary - Miss Phinney
- B. Dr. Thieme - Surgery
Has private office. Secretary, Mrs. Brown, has a private office.
- C. Dr. Regan - Surgery
Has private office. Secretary, Mrs. Thomas, has private office.
- D. Dr. Campbell - Surgery
Has private office. Secretary, Mrs. Lewis, has private office.
- E. Dr. Brown - Surgery
Shares one office with secretary, Miss Gerick.
- F. Dr. Crook - Surgery
Shares one office with secretaries, Mrs. Jacobinski and Mrs. Kroske.
- G. Dr. Bassow - Internal Medicine
Shares one office with secretary, Miss Schlimmer.
- H. Dr. Barlow - Internal Medicine
Shares one office with secretary - Miss O'Jack

3. Utilization of treatment rooms. Monthly data collected for five months of 1967 shows the following results.

- A. Patients by month - 1,180 (average)
- B. Patients by week - 281 (average)
- C. Patients by day - 53 (average weekdays)
 - a. 61 patients on Mondays
 - b. 61 patients on Tuesdays
 - c. 41 patients on Wednesdays

- d. 37 patients on Thursdays
 - e. 61 patients on Fridays
 - f. 20 patients on Saturdays
- D. Due to lack of data, it is not possible to evaluate the number of patients by doctors unless going through each doctor's private files. This is not deemed necessary at this time.
- E. Utilization of treatment rooms. The following information has been estimated from data on the number and types of treatment or operations.
- a. Sigmoid rooms - 20 hrs/wk.
 - b. Other treatment rooms - 130 hrs/wk.
- F. Other utilization of treatment rooms.
- a. Injections, vaccinations and other treatments require a utilization of 8 hours per week.
 - b. Dressing and undressing has been estimated at 10 hours per week.
- G. Total utilization of facilities amounts to 168 hours per week of an available 240 hours. This is a utilization of 70%.

Doctor's Office Hours.

Dr. Ratliff

Tues., and Fri. - 9:00 a.m. to 12:00 noon
Mon., through Fri. - 1:00 p.m. to 4:00 p.m.
Sat. - Occasionally

Dr. Thieme

Mon., and Wed. - 1:00 p.m. to 4:00 p.m.
Fri. - 7:30 a.m. to 11:00 a.m.
Sat. - 7:30 a.m. to 11:00 a.m.

Dr. Regan

Mon., Tues., Thurs., and Fri. - 1:00 p.m. to 5:00 p.m.
Sat. - 9:00 a.m. to 12:00 noon

Dr. Campbell

Mon., Tues., Thurs., and Fri. - 1:00 p.m. to 5:00 p.m.
Wed. - 9:00 a.m. to 12:00 noon

Dr. Brown

Mon., Tues., and Thurs. - 1:00 p.m. to 5:00 p.m.
Fri. - 9:00 a.m. to 12:00 noon

Dr. Crook

Mon. 9:30 a.m. to 11:00 a.m.
Tues. - 9:15 a.m. to 11:00 a.m.
Thurs. and Fri. - 3:00 p.m. to 4:15 p.m.
Sat. - 9:00 a.m. to 12:00 noon

Dr. Bassow

Mon., Tues., Wed., and Fri. - 8:15 a.m. to 1:00 p.m.

Dr. Barlow

Mon., Tues., Thurs., and Fri. - 9:30 a.m. to 5:00 p.m.

Summary Of Doctors' Office Hours

Doctor	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Ratliff	3.0hrs	6.0hrs	3.0hrs.	3.0hrs.	6.0hrs	occas.	21.0hrs
Thieme	3.0hrs	---	3.0hrs.	---	3.5hrs	3.5hrs	13.0hrs
Regan	4.0hrs	4.0hrs	---	4.0hrs.	4.0hrs	3.0hrs	19.0hrs
Campbell	4.0hrs	4.0hrs	3.0hrs.	4.0hrs.	4.0hrs	---	19.0hrs
Brown	4.0hrs	4.0hrs	---	4.0hrs.	3.0hrs	---	15.0hrs
Crook	1.5hrs	3.0hrs	---	---	1.25hr	3.0hrs	8.75hrs
Bassow	4.75hr	4.75hr	4.75hr.	---	4.75hr	---	19.0hrs
Barlow	6.5hrs	6.5hrs	---	6.5hrs.	6.5hrs	---	26.0hrs
Total	30.75 hrs.	32.25 hrs.	13.75 hrs.	21.5 hrs.	33.0 hrs.	9.5hrs	140.75 hrs.

General Information And Statistics

1. General Information.
 - A. Allergy - Dermatology - Rheumatology Section.
 - B. Located on Hall F, third floor, old building.
 - C. Mrs. Schaefer, R.N. is assigned to this area.
 - D. Mrs. Payne, Secretary - Clerk.
 - E. Facilities consist of:
 - a. Six (6) examination rooms
 - b. Five (5) private offices
 - c. Three (3) combination office - exam rooms
 - d. One (1) injection room
 - e. One (1) combination utility area, clerical room
 - f. One secretary - reception area (assigned to Doctors Lovell and Preuss)
 - g. One inhalation therapy room
2. Doctors using these facilities are as follows:
 - A. Dr. Lovell and Dr. Preuss - Allergy.
Each doctor has a combination office - exam room.
The secretary, Miss Sennet has an office - reception room.
The injection room is assigned to these two doctors.
 - B. Dr. Taylor and Dr. Stoker - Dermatology.
Miss Thill - Secretary, shares one office with both doctors.
Sees patients in two examining rooms assigned to them.
 - C. Dr. Baker - Rheumatology - Arthritis and Internal Medicine.
Miss Bailey, secretary. Shares one office with the doctor. Sees patients in three examining rooms assigned to him.
 - D. Dr. Barron - Internal Medicine.
Mrs. Noll, secretary.
One office for secretary, one combination office - exam room for Dr. and one exam room.
 - E. Drs. Krigbaum, Dillman and Chatas - Anesthesiologists.
Mrs. Brown, Secretary.
One private office shared by all three doctors and secretary. Office used only for clerical functions.
3. Other facilities connected to this area are:
 - A. Inhalation Therapy.
 - a. One treatment room.
4. Utilization. Data collected for the past six months shows the following:
 - A. Patients by month -- 1,277 (average)
 - B. Patients by week -- 468 (average)
 - C. Patients by day -- 79 (average)
 - a. patients on Mondays-81

- b. patients on Tuesdays-78
 - c. patients on Wednesdays-78
 - d. patients on Thursdays-70
 - e. patients on Fridays-90
 - f. patients on Saturdays-78
- D. Patients by Doctor. No concrete data was available for each doctor therefore a close estimate has been made from the OP statistical data.
- a. Dr. Lovell and Dr. Preuss - 265/wk - 56%
 - b. Dr. Taylor and Dr. Stoker - 100/wk - 21%
 - c. Dr. Barron - 55/wk - 12%
 - d. Dr. Baker - 40/wk - 9%
 - e. Dermatology Clinic - 11/wk - 2%
- E. Utilization by Doctor.
- a. Dr. Lovell and Dr. Preuss - 56 hrs/wk
 - b. Dr. Taylor and Dr. Stoker - 23 hrs/wk
 - c. Dr. Barron - 25 hrs/wk
 - d. Dr. Baker - 19 hrs/wk
 - e. Dermatology Clinic - 3 hrs/wk
- F. Other utilization of treatment rooms.
- a. Injections and other treatments require utilization of the treatment rooms approximately five (5) hours per week.
 - b. Dressing and undressing requires utilization of the treatment rooms an estimated 15 hours per week.
- G. Total utilization of the facilities amounts to 146 hours per week out of an available 400 hours. This is a utilization of 37%.
5. Utilization of Inhalation Therapy Facilities.
- A. It is estimated that an average of 8 patients per week receive pulmonary function studies.
 - B. Total utilization of this room has been estimated at 6 hours per week or 15%.
6. One of the private offices in this area is presently empty and will, in the future, be occupied by three doctors.

Doctors' Office Hours

Dr. Barron

Mon., Tues., Thurs., & Fri. -- 10:00 to 5:00 p.m.
 Wed. -- 10:00 a.m. to 12:00 noon

Dr. Taylor

Mon., Wed., & Sat. -- 8:00 a.m. to 12:00 noon
 Tues. -- 10:00 a.m. to 3:30 p.m.
 Fri. -- 8:00 a.m. to 3:30 p.m.

Dr. Stoker

Mon., & Thurs. -- 1:00 p.m. to 4:30 p.m.

Dr. Lovell

Office hours are alterating mornings and afternoons.

Dr. Preuss

Mon. through Fri. -- 8:00 a.m. to 5:00 p.m.
 Sat. -- 8:00 a.m. to 12:00 noon

Dr. Baker

Mon. through Fri. 9:00 a.m. to 12:00 noon
 Mon., Tues., & Thurs. -- 1:10 p.m. to 4:30 p.m.

Summary Of Doctors' Office Hours

Dr.	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Barron	8.0hrs	8.0hrs	2.0hrs	8.0hrs	8.0hrs	---	34.0hrs
Taylor	4.0hrs	4.5hrs	4.0hrs	---	6.5hrs	4.0hrs	23.0hrs
Stoker	3.5hrs	---	---	3.5hrs	---	---	7.0hrs
Lovell*	4.0hrs	4.0hrs	4.0hrs	4.0hrs	4.0hrs	4.0hrs	24.0hrs
Preuss	8.0hrs	8.0hrs	8.0hrs	8.0hrs	8.0hrs	4.0hrs	44.0hrs
Baker	6.25hr	6.25hr	3.0hrs	6.25hr	3.0hrs	---	24.75hrs
Total	33.75 hrs	30.75 hrs	21.0 hrs	29.75 hrs	29.5 hrs	12.0 hrs	156.75 hrs

General Information And Statistics

1. General Information.
 - A. Obstetrics and Gynecology, Plastic Surgery, Rheumatic Fever and Surgical Clinics as well as Pre-Admit examinations are held in this area.
 - B. Located on Hall E, second floor, old building.
 - C. Mrs. Gibson, R.N. and Mrs. Bielman, R.N. are assigned full-time to this area.
 - D. Miss Braun, secretary from Social Services helps with records and clerical duties.
 - E. Facilities consist of:
 - a. Four (4) examination rooms
 - b. One conference room
 - c. One office for nurses
 - d. One utility room
2. Patients seen in this area are treated by staff doctors, interns and residents.
3. Scheduling of Clinics.
 - A. Ob & Gyn Clinic is held on Mondays, Wednesdays, and Fridays from 11:30 a.m. to 4:00 p.m.
 - B. Plastic Surgery Clinic is held on Tuesdays from 1:00 p.m. to 3:30 p.m. Also the Plastic Surgery Conference is held every fourth Thursday all day long.
 - C. Rheumatic Fever Clinic is held on the second and fourth Tuesdays from 9:00 a.m. to 1:30 p.m.
 - D. Surgical Clinic is held Tuesdays and Fridays from 1:00 p.m. to 3:00 p.m.
4. Utilization of facilities.

Due to scheduling changes, it is difficult to pin-point the utilization of the facilities by day of the week. Data collected for the past six months shows the following:

 - A. Patients by month -- 289
 - a. Ob & Gyn -- 268 patients
 - b. Other Clinics -- 21 patients
 - B. Patients by week -- 72 (on scheduled days)
 - a. Ob & Gyn -- 67 patients
 - b. Other Clinics -- 5 patients
 - C. Patients by day -- 26 (on scheduled days)
 - a. OB & Gyn -- 22 patients
 - b. Other Clinics -- 4 patients

- D. Utilization of treatment rooms.
 - a. OB & Gyn -- 36 hrs/wk
 - b. Plastic Surgery -- 3 hrs/wk
 - c. Rheumatic Fever -- 3 hrs/wk
 - d. Surgical -- 1 hrs/wk
- E. Other utilization of treatment rooms.
 - a. Dressing and undressing is estimated at 6 hours per week.
 - b. Other treatments are estimated at approximately 2 hours per week.
- F. Total utilization of the treatment rooms is estimated at 51 hours per week out of an available 160 hours or a utilization of 32%.

1. Hematology and Chemotherapy
 - A. Dr. Nixon occupies the following facilities on Hall D, second floor, old building:
 - a. Two (2) laboratory rooms
 - b. Two (2) private offices
 - c. Two (2) treatment rooms
 - B. Mrs. Frank - Secretary
 - C. Utilization of facilities
 - a. Patients by month -- 166
 - b. Patients by week -- 44
 - c. Patients by day -- 9
 - ca. Patients on Mondays -- 10
 - cb. Patients on Tuesdays -- 10
 - cc. Patients on Wednesdays -- 9
 - cd. Patients on Thursdays -- 5
 - ce. Patients on Fridays -- 10
 - d. It is estimated that the treatment rooms are utilized approximately 25 hours per week for examinations. Other treatments amount to an estimated 5 hours per week. Total utilization of 30 hours per week or 38%.
 - e. Above figures include the Hematology - Chemotherapy Clinic held Tuesdays at 3:30 p.m.
 - D. Dr. Nixon's office hours are from 8:00 a.m. to 5:00 p.m. Mondays through Fridays.